MNS-UNIVERSITY OF ENGINEERING & TECHNOLOGY, MULTAN
OFFICE OF THE TREASURER MULTAN
PHONE # 061-9330590

PROCUREMENT OF FURNITURE & FIXTURE

MNS-UNIVERSITY OF ENGINEERING & TECHNOLOGY, MULTAN

www.mnsuet.edu.pk

MNS-UNIVERSITY OF ENGINEERING & TECHNOLOGY, MULTAN

TENDER NOTICE

Electronic Sealed Tenders are invited on E-Pads from the (Income Tax and Sales Tax Registered) Firms, Manufacturers, Authorized Distributors/Dealers/Supplier having established credentials in terms of Technical, Financial and Managerial capabilities for the supply of **FURNITURE & FIXTURE under revenue component as per approved PC-1 for Construction of Building of Muhammad Nawaz Sharif University of Engineering & Technology Multan for the year 2025-2026** on the basis of Single Stage (One envelope procedure) according to rule 38 of Punjab Procurement Rules, 2014 for MNS-University of Engineering & Technology, Multan on DDP basis as per details given below:-

Tender No. 03/2025-26	
Date of Receiving and Opening:	**18-11-2025**
Time of Receiving:	**11:00 AM**
Time of Opening:	**11:30 AM**
Bid Security:	**5% of the Estimated Cost of Tender Lot wise**
Estimated Cost of Lot A:	**Rs. 9062900/-**
Estimated Cost of Lot B:	**Rs. 8236000/-**

1. The bidding documents can be obtained from the websites of Punjab Procurement Regulatory Authority and the procuring agency i.e., www.ppra.punjab.gov.pk, www.mnsuet.edu.pk & https://punjab.eprocure.gov.pk.

2. Participation in the bidding process through **(E.Pak Acquisition & Disposal System)** portal is compulsory for all the bidders. The intending bidder shall submit their profiles including technical & financial bids online through **(EPADS)** portal and may also submit both bids in hard form as well, before closing time & date.

3. Both bids will be opened on the same day at 11:30 AM. On **(EPADS)** in the presence of the Tender committee and the vendors or their representative who choose to be present.

4. The original bid security @ 5% of Lot wise estimated price in the shape of CDR in the name of Treasurer MNS UET Multan must be submitted in physical form well before the closing time and date at the office of Treasurer. The very same must be uploaded before the closing time on EPADS.

5. In the event that the date of opening is declared a public holiday by the government or a non-working day for any reason, the next official working day will be considered as the new date for uploading on **(EPADS)** submission and opening of tenders. The time and venue will remain unchanged.

6. All assessments and procurement procedures, including uploading on **(EPADS)**, downloading/receiving, opening, evaluating, and awarding, shall be governed by the Punjab Procurement Rules-2014. In case of any conflict between the bidding documents and the PPRA Rules 2014, the rules shall prevail.

7. In case e-bid or e-proposal including entries and record submitted on E-PADS is found corrupt, unreadable, contains virus , such e-bid or e-proposal shall be rejected.

8. The URL of the website of PPRA is (https://eproc.punjab.gov.pk/ActiveTenders.aspx) and response time shall be calculated exclusively from the date of publication of the advertisement on website of the PPRA which is 31-10-2025.

9. **MNS-University of Engineering & Technology, Multan** however, reserves the rights to reject all bids at any time prior to acceptance of a bid as per clause 35 of the Punjab Procurement Rules, 2014 and grounds of rejection will be conveyed to the bidders upon their request.

Treasurer/Addl. Treasurer
Phone No. 061-9330590-2

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SECTION-II: INSTRUCTIONS TO BIDDERS (ITB)

Note: - All the procurement procedures shall be conducted in accordance with Punjab Procurement Rules- 2014 ammended till date. In case of any conflict between the provision of this document, PPRA Rules-2014 (ammended till date) shall prevail.

2.1. INTRODUCTION

2.1.1 SCOPE OF BID

i. The Procuring Agency (PA), as indicated in the Bid Data Sheet (BDS) invites Bids for the provision of Furniture & Fixtues as specified in the Section-IV Bid Data Sheet (BDS) and Section III - Technical Specifications & Section VII- Schedule of Requirements. The successful Bidders will be expected to deliver, install/ commissioning) the goods within the specified period and timeline(s) as stated in the BDS.

2.1.2 SOURCE OF FUNDS

i. ADP-Scheme fund, received from Govt. of punjab.

2.1.3 ELIGIBLE BIDDERS

i. The Invitation to Bids is open to all suppliers i.e., Firms, Manufacturers, Authorized Distributors/Dealers/Supplier egistered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc.) and registered on **e-Procurement System (EPADS)**, except as provided hereinafter.

ii. Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consultancy services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation to Bids [if applicable].

iii. Government-owned enterprises may participate only if they are duly/legally authorized in this regard by the respective/relevant competent forum/authority.

iv. Bidders shall not be under a declaration of blacklisting by the Procuring Agency.

v. . The invitation for Bids is open to all prospective supplier, Manufacturers or Authorized Agents / Dealers / Distributors subject to any provisions or licensing/regulatory requirements issued by the respective National/ Provincial Professional Statutory Body established for that particular trade or business as mentioned in bid data sheet.

vi. A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be non-Responsive. A Bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if they:

a. Are associated or have been associated for the procurement of the goods to be purchased under this Invitation for Bids, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consulting services for the preparation of the design, specifications and other documents to be used;

b. Have controlling shareholders in common; or

c. Receive or have received any direct or indirect subsidy from any of them; or

d. Have the same legal representative for purposes of this Bid; or

e. Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another

Bidder, or influence the decisions of the Procuring Agency regarding this Bidding process; or

vii. A Bidder may be ineligible if –

a. The Bidder is declared bankrupt or, in the case of company or firm, insolvent;

b. Payments in favor of the Bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting, in accordance with the national laws, in the total or partial loss of the right to administer and dispose of its property;

c. Legal proceedings are established against such Bidder involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property;

d. The Bidder is convicted, by a final judgment, of any offence involving professional conduct;

e. The Bidder is debarred and blacklisted due to involvement in corrupt and fraudulent practices in accordance with the provision of section 17A of PPRA Act, 2009 and Rule-21, read with Schedule appended with, Punjab Procurement Rules, 2014;

f. The Bidder is debarred and blacklisted in general (i.e., to the extent of all public procurement) due to consistent performance failure in accordance with the section 17A of PPRA Act, 2009 and Rule-21, read with Schedule appended with, Punjab Procurement Rules, 2014;

g. The firm, supplier and contractor are blacklisted/ debarred by any international organization.

xii. Bidders shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.

xiii. Bidders shall provide such evidence of their continued eligibility satisfactory to the Procuring Agency, as the Procuring Agency shall reasonably request.

xiv. Bidders shall submit proposals relating to the nature, conditions and modalities of sub-contracting wherever the sub-contracting of any elements of the contract amounting to more than ten percent of the Bid price is envisaged.

2.1.4. ELIGIBLE GOODS AND SERVICES

i. All goods and related services to be supplied under the Contract shall have their origin in eligible source countries, defined in the Bid Data Sheet (BDS/Technical Specification), and all expenditures made under the contract will be limited to such goods and related services.

ii. For purposes of this clause, ―origin‖ means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product is obtained that is substantially different in basic characteristics or in purpose or utility from its components.

iii. The origin of goods and services is distinct from the nationality of the Bidder. In any case, the requirements of Rules 10 & 26 of PPR-14, shall be followed.

2.1.5. COST OF BIDDING

The Bidder shall bear all costs associated with the preparation and submission of its **e-bid**, and the Procuring Agency named in the Bid Data Sheet, hereinafter referred to as ―the Procuring Agency, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process.

2.1.6. ONE PERSON ONE BID

i. As per Rule 36A of Punjab Procurement Rules 2014, a Bidder shall submit only one Bid in the same bidding process, either individually as a Bidder or as a member in a joint venture or any similar arrangement.

ii. No Bidder can be a sub-contractor while submitting a Bid individually or as a member of a joint venture in the same Bidding process.

iii. A Bidder, if acting in the capacity of sub-contractor in any Bid, shall not submit bid for the same.

2.2. THE BIDDING DOCUMENTS

2.2.1. CONTENT OF BIDDING DOCUMENTS

i. The goods required, Bidding procedures, and contract terms are prescribed in the Bidding documents. The Bidding documents, inter alia, include:

  a. Invitation to Bids;
  b. Instructions to Bidders (ITB);
  c. Technical Specifications;
  d. Bid Data Sheet;
  e. General Conditions of Contract (GCC);
  f. Special Conditions of Contract (SCC);
  g. Schedule of Requirements;
  h. Bid Form;
  i. Manufacturer's Authorization Form;
  j. Bidder Profile Form;
  k. General Information Form;
  l. Affidavit;
  m. Technical Bid Form;
  n. Contract Form;
  o. Financial Bid Form / Price Schedule;
  p. Performance Guarantee Form;
  q. Check List;

ii. The Bidder is required to examine all instructions, forms, terms, and specifications in the Bidding documents. Failure to furnish all information as required by the Bidding documents or to submit a Bid not responsive to the Bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its Bid.

iii. In case of discrepancies between the Invitation to Bid and the Bidding Documents listed in **ITB**

2.2.1 (i) above, the said Bidding Documents, not in conflict with any provision of PPR14, will take precedence.

iv. The Procuring Agency is not responsible for the completeness of the Bidding Documents and their addenda, if they were not obtained directly from the Procuring Agency or from its website or website of PPRA. Re-confirming from the Procuring Agency that all pages/ contents have been properly and clearly received is the prime responsibility of the Bidder.

2.2.2. CLARIFICATION OF BIDDING DOCUMENTS

i. A prospective Bidder requiring any clarification of the Bidding documents may notify the Procuring Agency on the **e-Procurement System (EPADS)**. In case, **e-Procurement System (EPADS)** is not working properly then the bidder may inform the Procuring Agency in writing or by e-mail. The Procuring Agency will respond via same medium to the prospective bidder in which it receives the clarification request but no later than seven (7) days prior to the deadline for the submission of Bids prescribed in the Bid Data Sheet.

ii. The Procuring Agency will within three (3) working days after receiving the request for clarification, respond the prospective bidder as prescribed in **ITB 2.2.2 (i),** above. However, this clause shall not apply in case of alternate methods of Procurement.

iii. Copies of the Procuring Agency's response will be uploaded on **e-Procurement System (EPADS),** including a description of the inquiry, but without identifying its source.

iv. Should the Procuring Agency deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under **ITB 2.2.3**.

v. If indicated in the BDS, the Bidder's designated representative is invited at the Bidder's cost to attend a pre-bid meeting at the place, date and time mentioned in the BDS. During this pre-bid meeting, prospective Bidders may request clarification of the schedule of requirement, the Evaluation Criteria or any other aspects of the Bidding Documents.

vi. Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by Bidders, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Bidders by uploading same on **the e-Procurement System (EPADS).** Any modification to the Bidding Documents that may become necessary as a result of the pre-bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to **ITB 2.2.3**. Non-attendance at the Prebid meeting will not be a cause for disqualification of a Bidder.

2.2.3. AMENDMENT OF BIDDING DOCUMENTS

i. At any time prior to the deadline for submission of Bids, **but not later than three (3) days** before the closing date of the submission of Bid, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bidding documents by amendment. Any such change/amendment in the Bidding documents shall be provided in a timely manner, through **e-Procurement System (EPADS)**, **not later than three**

(3) days, and on equal opportunity basis as per Rule-25(3) OR Rule 25(4) of PPR-14 as the case may be.

ii. In order to allow prospective Bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of Bids, as per rule **29 of PPR-14**, in the manner similar to the original advertisements, so as to avoid any inconvenience and to doubly ensure level playing field for all prospective bidders.

2.3. PREPARATION OF BIDS

2.3.1. LANGUAGE OF BID

i. The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged between the Bidder and the Procuring Agency shall be written in Urdu, English or both.

2.3.2. BID FORM

i. The Bidder shall complete the Bid Form and the appropriate Price Schedule (Financial Bid) furnished in the Bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

2.3.3. BID PRICES

i. The Bidder shall indicate on form 8.10 the unit prices (where applicable) and total Bid price *(including all applicable taxes)* of the goods, it proposes to supply under the contract.

ii. Prices indicated on the Price Schedule shall be package/lot wise.

iii. The Bidder's separation of price components in accordance with ITB Clause 2.3.3(ii) above will be solely for the purpose of facilitating the comparison of Bids by the Procuring Agency and will not in any way limit the Procuring Agency's right to contract on any of the terms offered.

iv. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A Bid submitted with an adjustable price quotation will be treated as non-responsive and may be rejected.

2.3.4. BID CURRENCIES

i. Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

2.3.5. DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATION

i. Pursuant to ITB Clause 2.1.3, the Bidder shall furnish, as part of its Bid, documents establishing the Bidder's eligibility to Bid and its qualifications to perform the contract if its Bid is accepted.

ii. The documentary evidence of the Bidder's eligibility to Bid shall establish to the Procuring Agency's satisfaction that the Bidder, at the time of submission of its Bid, is eligible as defined under ITB Clause 2.1.3.

iii. The documentary evidence, of the Bidder's qualifications to perform the contract if its Bid is accepted, shall establish to the Procuring Agency's satisfaction:

a. that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer [Manufacturer's Authorization form No. 8.3] or producer to supply the same in Pakistan; *(where applicable)*

b. that the Bidder has the financial, technical, and production capability necessary to perform the contract;

c. that, in the case of a Bidder not doing business within Pakistan, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and

d. that the Bidder meets the qualification criteria listed in the Bid Data Sheet.

2.3.6. DOCUMENTS ESTABLISHING GOODS' ELIGIBILITY AND CONFORMITY TO BIDDING DOCUMENTS

i. Pursuant to ITB Clause 2.1.4, the Bidder shall furnish, as part of its e-bid, documents establishing the eligibility and conformity to the Bidding documents of all goods and related services which the Bidder proposes to supply under the contract.

ii. The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule/Financial Bid Form of the country of origin of the goods and services offered which shall be confirmed by a Certificate of Origin issued at the time of shipment. (where applicable)

iii. The documentary evidence of conformity of the goods and services to the Bidding documents may be in the form of PDF and shall consist of:

a. a detailed description of the essential technical and performance characteristics of the goods;

b. a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring Agency; and

c. an item-by-item commentary on the Procuring Agency's Technical Specifications demonstrating responsiveness of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.

iv. For purposes of the commentary to be furnished, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring Agency in its Technical Specifications, are intended to be descriptive only and not restrictive.

v. Where a sample(s) is required by a procuring agency, the sample shall be:

a. submitted physically in the quantities, dimensions and other details requested in the BDS;

b. carriage paid;

c. received on, or before, the closing time and date for the submission of bids; and

d. Evaluated to determine compliance with all characteristics listed in the BDS; *{However, the procuring agency may also opt to askfor samples after submission of technical bids}*

vi. The Procuring Agency may retain the sample(s) of the successful Bidder till the successful delivery of the goods. A Procuring Agency may reject the Bid if the sample(s)-

a. do(es) not conform to all characteristics prescribed in the bidding documents; and

b. is/are not submitted within the specified time clearly mentioned in the Bid Data Sheet.

vii. Where it is not possible to avoid using a propriety article as a sample, a Bidder shall make it clear that the propriety article is displayed only as an example of the type or quality of the goods being Bided for, and that competition shall not thereby be limited to the extent of that article only.

viii. Samples made up from materials supplied by a Procuring Agency shall not be returned to a Bidder nor shall a Procuring Agency be liable for the cost of making them.

ix. All samples produced from materials belonging to an unsuccessful Bidder may be kept by the Procuring Agency till thirty (30) days from the date of award of contract or exhaust of all the grievance forums (including those pending at Authority's Level or in some Court of Law)where applicable.

x. Pursuant to the requirements as indicated in ITB 2.3.6, the Bidder shall furnish, as part of its e-bid, all those documents establishing the eligibility in conformity to the terms and conditions specified in the Bidding Documents for all goods and related services which the Bidder proposes to deliver.

xi. The Bidder shall also furnish a list giving full particulars, including available sources and current prices of goods, spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period specified in the BDS following commencement of the use of the goods by the Procuring Agency(where applicable).

xii. The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation attested by the embassy in country of manufacturer into English shall be attached to the original version.

2.3.7. BID SECURITY

i. The Bidder shall furnish, as part of its e-bid, a scanned Bid security in the amount specified in the Bid Data Sheet. The hard copy of bid security must be submitted to the procuring agency any time before the closing time of bid submission.

ii. The Bid security is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture Pursuant to ITB Clause 2.3.8. (vii). The Bid security shall be in Pakistan Rupees and shall be in one of the following forms:

a. Bank Guarantee, Bank call-deposit (CDR), Demand Draft (DD), Pay Order (PO) or Banker's cheque valid for **Ninety (90) Days, beyond the validity of Bid, or until furnishing of the performance Security, whichever is later.**

iii. Any Bid not secured in accordance with ITB Clauses 2.3.8 (i) and (ii) may be rejected by the Procuring Agency as nonresponsive.

iv. Unsuccessful Bidders' Bid security will be discharged or returned as promptly as possible but not later than Thirty (30) days after the expiration of the period of Bid validity prescribed by the Procuring Agency pursuant to **ITB Clause 2.3.8 (ii).**

v. The successful Bidder's Bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 2.6.1, and furnishing the Performance Guarantee, pursuant to ITB Clause 2.6.2.

vi. The Bid security may be forfeited:

a. If a Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form; or

b. In the case of a successful Bidder, if the Bidder:

i. Fails to sign the contract in accordance with ITB Clause 2.6.3; or

ii. Fails to furnish Performance Guarantee in accordance with ITB Clause 2.6.2; or

iii. If the blacklisting proceedings under Section-17A of PPRA Act, 2009 read with Rule-21 of PPR-14 are initiated and the bidder is declared blacklisted after due process of law.

2.3.8. PERIOD OF VALIDITY OF BIDS

i. Bids shall remain valid for the period specified in the Bid Data Sheet after the date of Bid opening prescribed by the Procuring Agency. A Bid valid for a shorter period may be rejected by the Procuring Agency as non-responsive.

ii. In exceptional circumstances, the Procuring Agency may solicit the Bidder's consent to an extension of the period of validity **(as per rule-28 of PPR-14)**. The request and the responses thereto shall be made through **e-Procurement System (EPADS)**). In case, **e-Procurement System (EPADS)** is not working properly then the Procuring Agency may inform the bidder in writing or by e-mail. The Bid security provided under ITB Clause 2.3.8 shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid security. A Bidder accepting the request will not be required nor permitted to modify its Bid.

2.3.9. FORMAT AND SIGNING OF BID

i. The Bidder shall prepare e-bid of the scanned documents in the form of PDF file and as per requirements in tender document.

ii. The Bidder shall authorize a person(s) for signing, submission and further correspondence with Procuring Agency on behalf of bidder. However, in case of any issue bidder shall be responsible for all consequences.

iii. All scanned pages of the e-bid, shall be signed and stamped by the authorized person before scanning.

iv. Any interlineation, erasures, or overwriting shall be valid only if they are initialed by the authorized person for signing the scanned pages of e-bid.

v. The name and position held by each person signing the authorization may be typed or printed below the signature. All scanned pages of the e-bid, shall be signed and stamped by the authorized person before scanning.

vi. Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person or persons signing the Bidder.

vii. The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid and to contract execution if the Bidder is awarded the contract.

2.4. SUBMISSION OF E-BIDS

2.4.1 PROCEDURE FOR E-BIDS SUBMISSION

i. The bidder shall submit e-bids (Technical as required in Evaluation criteria and financial) as per requirement of the e- Procurement of system (EPADS).

ii. ***Single Stage One Envelope Procedure*** will be followed, the e-Bid shall comprise Technical & Financial e-Proposal.

2.4.2 DEADLINE FOR SUBMISSION OF BIDS

i. e-bids must be submitted on the **e-Procurement System (EPADS)** no later than the time and date specified in the Bid Data Sheet. Physical Bids received through courier services or delivered by the bidder, shall not be accepted.

ii. The Procuring Agency may, at its discretion and as per rule 29 of PPR-14, extend this deadline for the submission of Bids by amending the Bidding documents in accordance with ITB Clause 2.2.2 & 2.2.3 in which case all rights and obligations of the Procuring Agency and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

iii. e-bids must be submitted on the **e-Procurement System (EPADS)** no later than the date and time specified in the BDS.

2.4.3. LATE BIDS

i. e-bids cannot be submitted on the **e-Procurement System (EPADS)**, after closing time.

2.4.4. MODIFICATION AND WITHDRAWAL OF BIDS

i. The Bidder may modify or withdraw its e-bid after the e-bid's submission and prior to the deadline prescribed for submission of e-bids.(As per EPADS Process)

ii. No e-bid may be modified after the deadline for submission of Bids.

iii. No e-bid may be withdrawn in the interval between the deadline for submission of e-bids and the expiration of the period of Bid validity specified by the Bidder on the Bid Form. Withdrawal of a Bid during this interval may result in the Bidder's forfeiture of its Bid security (along with other remedies available under PPR-14), pursuant to the ITB Clause 2.3.8 (vii).

iv. Revised e-bid may be submitted after the withdrawal of the original e-bid before the deadline for submission of Bids.

2.5. OPENING AND EVALUATION OF BIDS

2.5.1. OPENING OF E-BIDS BY THE PROCURING AGENCY

i. The Procuring Agency will open all e-bids, in public, in the presence of Bidders' or their representatives who choose to attend, and other parties with a legitimate interest in the Bid proceedings at the place, on the date and at the time, specified in the BDS. The Bidders' representatives present shall sign a register/attendance sheet as proof of their attendance.

ii. e-bids shall be opened on the **e-Procurement System (EPADS)** one at a time, in Single Stage One Envelope Procedure, the Procuring Agency will open on the **e-Procurement System (EPADS)** the Technical Proposals in public at the address, date and time specified in the BDS in the presence of Bidders` designated representatives who choose to attend and other parties with a legitimate interest in the Bid proceedings. The Financial Proposals will remain unopened on the **e- Procurement System (EPADS)** until the specified time of their opening.

iii. Technical e-bids shall be opened one at a time, and the following read out and recorded:

a. the name of the Bidder;

b. the presence of a Bid Security, if required; and

c. Any other details as the Procuring Agency may consider appropriate.

iv. Bidders are advised to send in a representative with the knowledge of the content of the e-bid who shall verify the information read out from the submitted documents. Failure to send a representative or to point out any un-read information by the sent Bidder's representative shall indemnify the Procuring Agency against any claim or failure to read out the correct information contained in the Bidder's ebid.

v. The Procuring Agency shall prepare minutes of the Bid opening. The record of the Bid opening shall include, as a minimum: the name of the Bidder and whether or not there is a late bid, the Bid price if applicable.

vi. The Bidders' representatives who are present may be requested to sign on the attendance sheet. The omission of a Bidder's signature on the record shall not invalidate the contents and affect the record.

vii. Minutes of the Financial Bid Opening shall be recorded and uploaded by the procuring agency on its website or shared to all bidders through on the **e-Procurement System (EPADS)**.

2.5.2. CONFIDENTIALITY

i. Information relating to the examination, clarification, evaluation and comparison of e-bids and recommendation of contract award shall not be disclosed to Bidders or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report in accordance with the requirements of rule 37 of PPR-14.

ii. Any effort by a Bidder to influence the Procuring Agency processing of Bids or award decisions may result in the rejection of its Bid.

iii. Notwithstanding ITB Clause 2.2.2 from the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Procuring Agency on any matter related to the Bidding process, it should do so in writing on **e-Procurement System (EPADS)**.

2.5.3. CLARIFICATION OF E-BIDS

i. As per rule 33(2) of PPR-14, to assist in the examination, evaluation and comparison of e-bids and post-qualification of the Bidders, the Procuring Agency may, at its discretion, ask any Bidder for a clarification of its e-bid including breakdown of prices to determine its reasonability. Any clarification submitted by a Bidder that is not in response to a request by the Procuring Agency shall not be considered.

ii. The request for clarification and the response shall be in writing or in electronic forms that provide record of the content of communication. In case of Single Stage One Envelope Procedure, no change in the prices or substance of the Bid shall be sought, offered, or permitted. Whereas in case of Single Stage One Envelope Procedure, only the correction of arithmetic (calculation) errors discovered by the Procuring Agency in the evaluation of Bids should be sought in accordance with ITB Clause 2.5.6.

iii. The alteration or modification in the e-bid which in any way compromise the following parameters will be considered as a change in the substance of a bid:

a. Evaluation & qualification criteria;

b. Required scope of work or specifications;

c. All securities requirements;

d. Tax requirements;

e. Terms and conditions of bidding documents;

f. Change in the ranking of the Bidder.

iv. From the time of e-bid opening to the time of Contract award if any Bidder wishes to contact the Procuring Agency on any matter related to the Bid it should do so on the **e-Procurement System (EPADS)**. In case, **e-Procurement System (EPADS)** is not working properly then the bidder may contact the Procuring Agency in writing or by e-mail.

2.5.4. PRELIMINARY EXAMINATION

i. The Procuring Agency will examine the e-bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order.

ii. Arithmetical errors will be rectified on the following basis: -

a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Bid may be rejected, and its Bid security may be forfeited;

b. If there is a discrepancy between words and figures, the amount in words will prevail.

iii. Prior to the detailed evaluation, the Procuring Agency will determine the responsiveness of each e- bid to the Bidding documents, pursuant to ITB Clause 2.5.5. For purposes of these Clauses, a responsive e-bid is one which conforms to all the terms and conditions of the Bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security (ITB Clause 2.3.8), Applicable Law (GCC Clause 30), Taxes and Duties (GCC Clause 32) & mandatory Registrations / Renewals will be deemed to be a material deviation. The Procuring Agency's determination of an e-bid's responsiveness is to be based on the contents of the e-bid itself without recourse to extrinsic evidence.

iv. If an e-bid is not responsive, it will be rejected by the Procuring Agency and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

v. Prior to the detailed evaluation of e-bids, the Procuring Agency will determine whether each e-bid:

a. Meets the eligibility criteria defined in **ITB 2.1.3 and ITB 2.1.4;**

b. Has been prepared as per the format and contents defined by the Procuring Agency in the Bidding Documents;

c. Has been properly signed;

d. Is accompanied by the required scanned securities; and

e. Is responsive to the requirements of the Bidding Documents. The Procuring Agency's determination of a Bid's responsiveness will be based on the contents of the e-bid itself.

2.5.5. EXAMINATION OF TERMS AND CONDITIONS; TECHNICAL EVALUATION

i. The Procuring Agency shall examine the e-bid to confirm that all terms and conditions specified in

the GCC and the SCC have been accepted by the Bidder without any material deviation or reservation.

ii. The Procuring Agency shall evaluate the technical aspects of the e-bid submitted to confirm that all requirements specified in Section III-Technical Specifications, Section VII – Schedule of Requirements & Evaluation Criteria as provided in BDS, have been met without material deviation or reservation.

iii. If after the examination of the terms and conditions and the technical evaluation, the Procuring Agency determines that the e-bid is not responsive in accordance, it shall reject the Bid.

2.5.6. CORRECTION OF ERRORS

i. e-bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -

a. If there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;

b. If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and

c. Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern;

d. Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

ii. The amount stated in the e-bid will, be adjusted by the Procuring Agency in accordance with the above procedure for the correction of errors. The concurrence of the Bidder shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, its Bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed in accordance with ITB 2.3.8.

2.5.7. CONVERSION TO SINGLE CURRENCY *(not applicable)*

i. As per rule 32(2) of PPR-14, to facilitate evaluation and comparison, the Procuring Agency will convert all e-bid prices expressed in the amounts in various currencies in which the Bid prices as follows:

For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency specified in the bidding documents. The rate of exchange shall be the selling rate, prevailing on the date of opening of bids specified in the bidding documents, as notified by the State Bank of Pakistan on that day, in case of holiday in State Bank of Pakistan on the day of opening financial bids, then previous working day's ex-change rates will prevail.

2.5.8. POST-QUALIFICATION & EVALUATION OF BIDS

i. In the absence of prequalification, the Procuring Agency will determine to its satisfaction whether the Bidder is qualified to perform the contract satisfactorily, in accordance with the evaluation criteria listed in BDS & pursuant to **ITB Clause 2.1.3.**

ii. The determination will take into account the Bidder's financial, technical, and production/ supplying capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 2.3.6, as well as such other information required for eligibility/qualification expressed in Bid Data Sheet as the Procuring Agency deems necessary and appropriate.

iii. The Procuring Agency will technically evaluate and compare the Bids which have been determined to be responsive, pursuant to **ITB Clause 2.5.5**, as per Technical Specifications required.

iv. The financial evaluation of a Bid will be on the basis of form of Price Schedules/ Financial Bid Form 8.10 to be decided by the Procuring Agency which must include clear cut instruction regarding as a whole/item wise or lot wise evaluation inclusive of prevailing taxes, duties, fees etc.

2.5.9. CONTACTING THE PROCURING AGENCY

i. Subject to ITB Clause 2.5.3, no Bidder shall contact the Procuring Agency on any matter relating to its e-bid, from the time of the Bid opening to the time the evaluation report is made public i.e., 10 days before the contract is awarded. If the Bidder wishes to bring additional information or has grievance to the notice of the Procuring Agency, it should do so on the **e-Procurement System (EPADS)**.

ii. Any effort by a Bidder to influence the Procuring Agency during Bid evaluation, or Bid comparison may result in the rejection of the Bidder's Bid.

2.5.10. GRIEVANCE REDRESSAL

i. As per Rule-67 of PPR-14, Procuring Agency shall constitute a Grievance Redressed Committee (GRC) comprising of odd number of persons with proper powers and authorization to address the complaints. The GRC shall not have any of the members of the Procurement Evaluation Committee. The Committee may preferably have one subject specialist depending upon the nature of the procurement in addition to one person with legal background as per their availability to the Procuring Agency.

ii. Any Bidder feeling aggrieved can file its complaint on the **e-Procurement System (EPADS)**, against the eligibility parameters or any other terms and conditions prescribed in the Bidding documents found contrary to provision of Rule 33, and the same shall be addressed by the Procuring Agency well before the proposal submission deadline.

iii. Any party can file its complaint on the **e-Procurement System (EPADS)**, against the eligibility parameters or any other terms and conditions prescribed in the bidding documents found contrary to provision of Rule 34 and the same shall be addressed by the Procuring Agency well before the proposal submission deadline. In case, **e-Procurement System (EPADS)** is not working properly then the bidder may inform the Procuring Agency in writing or by e-mail.

iv. Any bidder feeling aggrieved by any act of the Procuring Agency after the submission of bids may lodge a complaint through the **e-Procurement System (EPADS).** If the system is not functioning properly, the complaint may be submitted in writing or through e-mail to the Procuring Agency. The grievance must be submitted within ten (10) days after the announcement of the final bid evaluation report. The Procuring Agency shall upload the final bid evaluation report on the websites of PPRA and the Procuring Agency for information of all bidders and for receipt of grievance petitions, if any. In case, the complaint/grievance is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report. Provided that the complainant may raise the objection on any part of the final evaluation report in case where Single Stage One Envelops bidding procedure is adopted.

v. The GRC shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

2.6. AWARD OF CONTRACT

2.6.1. NOTIFICATION OF AWARD

i. Prior to the expiration of the period of Bid validity, the Procuring Agency will notify the successful Bidder in writing by registered letter or through **e-Procurement System (EPADS)** that its e-bid has been accepted.

ii. The notification of award will constitute the formation of the Contract.

iii. Upon the successful Bidder's furnishing of the Performance Guarantee pursuant to **ITB Clause**

2.6.2 (i), the Procuring Agency will promptly notify each unsuccessful Bidder and will discharge its Bid security, pursuant to **ITB Clause 2.3.8 (v).**

2.6.2. PERFORMANCE GUARANTEE

i. The procuring agency in writing give date to the successful bidder for the provision of Performance guarantee. The successful bidder shall furnish the Performance Guarantee in accordance with the Conditions of Contract, in the Performance Guarantee Form provided in the Bidding documents, or in another form acceptable to the Procuring Agency.

ii. Failure of the successful Bidder to comply with the requirement of ITB Clause (i) above or ITB Clause 2.6.3 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid security along with other remedies available under PPR-14. After that, the Procuring Agency may decide to award the contract to the next lowest evaluated Bidder, keeping in view the Bid validity time, or call for new Bids keeping in view the concept of value for money as defined under rule-2(ae) read with Principles of Procurement as enunciated in rule-4 of PPR-14.

2.6.3. SIGNING OF CONTRACT/ ISSUANCE OF PURCHASE ORDER

i. At the same time as the Procuring Agency notifies the successful Bidder that its Bid has been accepted, the Procuring Agency will send the Bidder the Contract Form provided in the Bidding documents, incorporating all agreements between the parties or will issue the purchase order [as the case may be].

ii. Under rule-63 of PPR-14, where the Procuring Agency requires formal signing of contract, within one week of issuance of the Contract Form, the successful Bidder shall sign and mention date of the contract and return it to the Procuring Agency.

iii. Where no such formal signing is required by the procuring agency, the procuring agency shall issue purchase order after the receipt of required performance guarantee, as per rule 55 of PPR-14.

2.6.4. AWARD CRITERIA

i. Subject to ITB Clause 2.6.2, under rule-55 of PPR-14, the Procuring Agency will award the contract to the successful Bidder whose Bid has been determined to be responsive and has been determined to be the lowest evaluated Bid, provided that the Bidder has been determined to be qualified to perform the contract satisfactorily.

2.6.5. PROCURING AGENCY'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD

i. The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, on the analogy of rule-59 (c)(iv) of PPR-14 (not more than 15%).

2.6.6. PROCURING AGENCY'S RIGHT TO ACCEPT OR REJECT ALL BIDS

i. As per rule 35 of PPR-14, the Procuring Agency reserves the right to accept or reject all Bids or proposals (and to annul the Bidding process) at any time prior to the acceptance of any Bid or proposal, without thereby incurring any liability towards the Bidders.

ii. The Bidders shall be promptly informed about the rejection of the Bids, if any

iii. The Procuring Agency shall upon request communicate to any Bidder, the grounds for its rejection of all Bids or proposals, but shall not be required to justify those grounds.

2.6.7. RE-BIDDING

i. If the Procuring Agency rejects all the Bids under rule 35, it may proceed with the process of fresh Bidding but before doing that it shall assess the reasons for rejection and may, if necessary, revise specifications, evaluation criteria or any other condition for Bidders.

2.6.8. CORRUPT OR FRAUDULENT PRACTICES

i. The Procuring Agency Bidders, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts.

―Corrupt practices‖ in respect of procurement process, shall be as given in S-2 (d) of PPRA, Act, 2009, which is as follows:

"(d) "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, bidder or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation offacts in order to influence a procurement process or the execution of a Contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, noncompetitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following:

i. Coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

ii. Collusive practice by arrangement between two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;

iii. Offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;

iv. Any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

v. Obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process."

i. **Blacklisting & Debarment:**

Blacklisted Consultants and those found involved in ―Corrupt Practices‖ are not allowed to participate in bidding.

Requirements & Procedure for Blacklisting & Debarment:

Asper As per S-17A ofPPRA, Act, 2009:

"17A. Blacklisting. –

(1) A procuring agency may, for a specified period and in the prescribed manner, debar a bidder or Contractor from participating in any public procurement process of the procuring agency, if the bidder or Contractor indulges in corrupt practice or any other prescribed practice;

(2) The Managing Director may, in the prescribed manner, debar a bidder or Contractor from participating in any public procurement process of all or some of the procuring agencies for a specified period;

(3) Any person, aggrieved from a decision of a procuring agency, may within prescribed period prefer a representation before the Managing Director;

(4) A procuring agency or any other person, aggrieved from a decision of the Managing Director, may within prescribed period prefer a representation before the Chairperson whose decision on such representation shall be final.]

As per rule 21 of PPR-14.

21. Blacklisting. -

(1) A procuring agency may, for a specified period, debar a bidder or Contractor from participating in any public procurement process of the procuring agency, if the bidder or Contractor has:

(a) acted in a manner detrimental to the public interest or good practices;

(b) consistently failed to perform his obligation under the Contract;

(c) not performed the Contract up to the mark; or

(d) indulged in any corrupt practice.

(2) If a procuring agency debars a bidder or Contractor under sub-rule (1), the procuring agency:

(a) shall forward the decision to the Authority for publication on the website of the Authority; and

(b) may request the Authority to debar the bidder or Contractor for procurement of all procuring agencies.

(3) The Managing Director may debar a bidder or Contractor of any procuring agency from participating in any public procurement process of all or some of the procuring agencies for such period as the Managing Director may determine.

(4) Any person aggrieved by a declaration made under rule 20 or a decision under sub- rule (1) of this rule may, within thirty days from the date of the publication of the information on the website of the Authority, file a representation before the Managing Director and the Managing Director may pass such order on the representation as he may deem fit.

(5) Any person or procuring agency aggrieved by an order under sub-rule (3) or (4) may, within thirty days of the order,file a representation before the Chairperson and the Chairperson may pass such order on the representation as he may deem appropriate.

(6) The mechanism or process for barring a bidder or Contractor from participating in procurement process of a procuring agency, procuring agencies and a representation under this rule is specified in the Schedule appended to these rules.

As per Schedule appended with PPR-14:

SCHEDULE

see sub-rule (6) of rule 21

BLACKLISTING MECHANISM OR PROCESS

1. *The procuring agency may, on information received from any resource, issue show cause notice to a bidder or Contractor.*

2. *The show cause notice shall contain:*

   (a) precise allegation, against the bidder or Contractor;

   (b) the maximum period for which the procuring agency proposes to debar the bidder or Contractor from participating in any public procurement of the procuring agency; and

   (c) the statement, if needed, about the intention of the procuring agency to make a request to the Authority for debarring the bidder or Contractor from participating in public procurements of all the procuring agencies.

3. *The procuring agency shall give minimum of seven days to the bidder or Contractor for submission of written reply of the show cause notice.*

4. *In case, the bidder or Contractor fails to submit written reply within the requisite time, the procuring agency may issue notice for personal hearing to the bidder or Contractor/authorize representative of the bidder or Contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.*

5. *In case the bidder or Contractor submits written reply of the show cause notice, the procuring agency may decide to file the matter or direct issuance of a notice to the bidder or Contractor for personal hearing.*

6. *The procuring agency shall give minimum of seven days to the bidder or Contractor for appearance before the specified officer of the procuring agency for personal hearing.*

7. *The procuring agency shall decide the matter on the basis of the available record and personal hearing of the bidder or Contractor, if availed.*

8. *The procuring agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing.*

9. *The procuring agency shall communicate to the bidder or Contractor the order of debarring the bidder or Contractor from participating in any public procurement with a statement that the bidder or Contractor may, within thirty days, prefer a representation against the order before the Managing Director of the Authority.*

10. *The procuring agency shall, as soon as possible, communicate the order of blacklisting to the Authority with the request to upload the information on its website.*

11. *If the procuring agency wants the Authority to debar the bidder or Contractor from participating in any public procurement of all procuring agencies, the procuring agency shall specify reasons for such dispensation.*

12. *The Authority shall immediately publish the information and decision of blacklisting on its website.*

13. *In case of request of a procuring agency under para 11 or representation of any aggrieved person under rule 21, the Managing Director shall issue a notice for personal hearing to the parties and call for record of proceedings of blacklisting. The parties may file written statements and documents in support of their contentions.*

14. *In case of representation of any aggrieved person or procuring agency under rule 21, the Chairperson shall issue a notice for personal hearing to the parties and may call for the record of the proceedings. The parties may file written statements and documents in support of their contentions.*

15. *In every order of blacklisting under rule 21, the procuring agency shall record reasons of blacklisting and also reasons for short, long or medium period of blacklisting.*

16. *The Authority shall upload all the decisions under rule 21, available with it, on its website. But the name of a bidder or Contractor shall immediately be removed from the list of blacklisted persons on expiry of period of blacklisting or order of the competent authority to that effect, whichever is earlier.*

17. An effort shall be made for electronic communication of all the notices and other documents pursuant to this mechanism or process. ”

iii. Furthermore, Bidders must keep themselves aware of the provision stated in clause 5.4 and clause 24.1 of the General Conditions of Contract.

2.6.9. QUANTITY AND VOLUME OF THE GOODS TO BE CONSIDERED IN MIND *[Framework Contract Modality, where applicable]*

i. While quoting the rate in a framework contract, the Bidder must consider the following facts:

a. Certain volume and quantity of the goods as prescribed in Bid Data Sheet;

b. The Bidder have to maintain the rates ofthe goods for the whole financial year;

c. The Bidder should quote the rate as per Price Schedule/Financial Bid form. In case of non-observance of prescribed format, Financial Bid may be rejected.

SECTION-III. TECHNICAL SPECIFICATIONS

3.1. TECHNICAL SPECIFICATIONSECTION-IV: BID DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Section II. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

A. Introduction			
BDS Clause Number	**ITB Number**	**Amendments of, and Supplements to, Clauses in the Instruction to Bidders**	
1.	**2.1.1**	Name of Procuring Agency:	**Muhammad Nawaz Sharif University of Engineering & Technology, Multan**
		The subject of procurement is:	**Procurement of Furniture & Fixtures of Administration And Academic (Chemical Enginnering) Block For Financial Year 2025-26 Under Revenue Componenet As per Approved PC-I ‘ Construction of Building of Muhammad Nawaz Nawaz Sharif University of Engineering and Technology Multan’.**
		Period for delivery of goods:	**21 Days.**
		Commencement date for delivery of Goods:	**From the day of issuance of Purchase Order**
2.	**2.1.2**	Financial year for the operations of the Procuring Agency:	**2025-2026**
		Name of Project/ Grant (Development or Non-Development):	**[ADP Scheme-Funded by GVT of Punjab.]**
		Name of financing institution:	**[Govt. of Punjab.]**
		Name and identification number of the Contract:	**[N/A]**
3.	**2.1.3 (v)**	Maximum number of members in the joint venture, consortium or association shall be: [insert the number]. J.V. form 8.2 should be followed. (NOT APPLICABLE)	
B. Bidding Documents			
4.	**2.2.2**	The address for clarification of Bidding Document is: **Treasurer/ADD. Treasurer Office, BWP Road, Inside GCT, Qasim Pur Colony, A Block, Multan** **EPADS Portal**	
5.	**2.2.2**	Pre-bid Meeting: NOT **APPLICABLE**	

6.	**2.3.9**	Not Applicable	
C. Bid Price, Currency, Language and Country of Origin			
7.	**2.3.1**	Language of the Bid: **English**	
8.	**2.3.4**	The price quoted shall be fixed in PAK RUPEES inclusive of all applicable taxes and duties, on DDP destination basis.	
9.	**2.1.4 (ii)**	Country of origin: **All eligible countries to do business in Pakistan by the law of Government of Pakistan.**	
D. Preparation and Submission of Bids			
10.	**2.2.2**	e-bid shall be submitted through **e-Procurement System (EPADS)** at following website:**https://punjab.eprocure.gov.pk**	
11.	**2.4.2**	Bid Submission deadline:	**November 18, 2025 11:00 AM**
12.	**2.5.1**	Time, date/ Month/ Year, and place for Bid opening.	**November 18, 2025 11:30 AM**
13.	**2.6.2**	Amount of Performance Guarantee is:	**10% OF THE CONTRACT AMOUNT**
14.	**2.3.8**	Bid validity period after opening of the Bid is:	**90 DAYS**
15	**2.3.9**	Bid Security	**@5% of Estimated Cost in form of CDR**
E. Opening and Evaluation of Bids			
16.	**2.5.1**	The e-bid opening shall take place at:	**Admin Block, MNS UET Multan**
17.	**2.5.7**	The currency that shall be used for Bid evaluation is:	**PAK RUPEES**
F. Bid Evaluation Criteria			
18.	**2.5.5**	Criteria to Bid evaluation is presented below:	
19	**2.5.6**	The bid will be evaluated in Lot-wise (02 no. lots) & bidders must quote all items against the lot, which they choose to be participating.	
20	**2.5.7**	Color scheme of the Furniture will be mutually decided with the lowest bidder.	

LOT A

COST ESTIMATE FOR FURNITURE & FIXTURE						
Treasurer Office (LOT A)						
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**	**Specifications**	**Pictorial Image**
1	Table for Deputy Treasurer + Assistant Treasurer + Establishment Branches	35,000	1+2+4=7	0.245	**Executive Table of Standard Size with Side Rack** Top structure made of high-quality Wood or Chipboard with one drawer box consist of 3 drawers, drawer should be lockable, finished with NC lacquer, should have wire management space. Side rack made of thick high-quality wood or chipboard. **Samples must be approved from end user/Treasurer Office.**.	

2	Chair for Treasurer	30,000	1	0.030	**Skeleton Executive Revolving Chair of Standard Size** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent. **Samples must be approved from end user/Treasurer Office.**	
3	Chair for Treasurer Office and Waiting Room	18,000	6+10=16	0.288	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette. **Samples must be approved from end user/Treasurer Office**.	

4	Chair for PA Office	25,000	4	0.1	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette. **Samples must be approved from end user/Treasurer Office**.	
5	Table for PA	30,000	1	0.03	**TABLE FOR PA** **Standard Size Table** Top structure made of high-quality Wood or Chipboard with one drawer box consist of 3, drawers with wheels will be preferrable, drawer should be lockable, finished with NC lacquer if it is made of wood, should have wire management space. **Samples must be approved from end user/Treasurer Office.**.	

6	Chair for Establishment Branches	25,000	6	0.150	**Standard Size Chairs:** **Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent. **Samples must be approved from end user/Treasurer Office.**	
7	Chair for Deputy Treasurer	27,980	1	0.027	**Skeleton Executive Revolving Chair of Standard Size** Seat & high back made of top-quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample. **Samples must be approved from end user/Treasurer Office**.	
Total			**36**	**0.871 M**		
				870980 Rs.		

COST ESTIMATE FOR FURNITURE & FIXTURE						
Planning and Development Office (LOT A)						
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**	**Specifications**	**Pictorial Image**
1.	Chair for Director P&D	30,000	1	0.030	**Standard Size Chairs:** **Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	

2.	Chair for P&D Office	30,000	10	0.3	**Standard Size Chairs:** Arms structure made of solid seasoned shisham wood & inner structure made of solid seasoned babool wood, seat, back and arms upholstery with 1st quality master Molty foam and green leatherette, Finished with NC lacquer.	
3.	Table for PA to Director P&D	30,000	1	0.030	**Table Size: W1520 X D740 X H760.** Manager Work top 1” thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board, three section side rail, C Shape imported handle	

4.	Chair for PA P&D office	18,000	6	0.108	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	
5.	Table for Assistant Director P&D	30,000	1	0.030	**JUNIOR ENGINEER TABLE** Table Size: 2000 x 1000 x 760mmH Structure top frame made of solid seasoned shisham wood side panels through back both side 06-drawer of high density shisham veneer board, top drawer lockable top with 03 pannals of dark green leatherette with rose wood finish.	

6.	Chair for Assistant Director P&D	27,022	1	0.027	**Standard Size Chairs:** **Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	
7.	Chair for Assistant Director P&D Office	25,000	6	0.150	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	
8.	Table & Chairs for Establishment Office	25,000	6 (3Chairs + 3Tables)	0.150	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette. **Table Size: 1800x1000x760mmH** Top structure, through back & drawer box made of high density chipboard, pressed with both	

					side shisham veneer board with 02-drawer boxes, each drawer box consist of 03 drawers, top drawer lockable and finished with NC lacquer.	
	TOTAL		**32**	**0.82502 M 825,020 Rs.**		

COST ESTIMATE FOR FURNITURE & FIXTURE						
Resident Auditor Office (LOT A)						
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**	**Specifications**	**Pictorial Image**
1.	Chair for Resident Auditor	29,890	1	0.029	**Standard Size Chairs:** **Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	

2.	Chair for Resident Auditor Office	25,000	6	0.150	**Standard Size Chairs:** Arms structure made of solid seasoned shisham wood & inner structure made of solid seasoned babool wood, seat, back and arms upholstery with 1st quality master Molty foam and green leatherette, Finished with NC lacquer.	
3.	Table for Senior / Junior Auditor	35,000	2	0.070	**Table Size: W1520 X D740 X H760.** Manager Work top 1" thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board, three section side rail, C Shape imported handle	

4.	Chair for Auditor Office	18,000	8	0.144	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	
	TOTAL		**17**	**0.3939 M** **393,900 Rs.**		

COST ESTIMATE FOR FURNITURE & FIXTURE (LOT A)						
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**	**Specifications**	**Pictorial Image**
	Administration Block					
A.	**Vice Chancellor Office**					
	Table for Vice Chancellor (Executive Table)	200,000	1	0.200	**Executive table with side rack** Table size: (2800L x 1000W x 760H)mm Top: Engineered wood with matte laminate finish (gray-brown two-tone) Base: MDF with PU paint and decorative aluminum trims Edge: ABS edge banding for durability **Features:** Floating top design with under-top LED ambient lighting Central modesty panel with fluted vertical texture and bronze accent groove Integrated grommet holes for cable management Concealed drawers with soft-close mechanism on one side	

					Return unit attached on the left side (can be customized to right) **Finish:** Dual-tone matte gray and walnut-brown finish with metallic bronze details **Drawer Handles:** Metallic or powder-coated aluminum handles **Drawer Channels:** Smooth telescopic channels with central locking system **Side Rack:** Side rack size: (1600L x 500W x 720H)mm MDF structure with laminate surface and PU-painted panels **Features:** Under-desk connection with main table Multiple drawers and open shelves for document storage Concealed handles for minimal aesthetic Optional CPU and printer placement space	

	Chair for VC (Revolving, high neck)	87,000	1	0.087	**Type:** Premium High-Back Executive Chair **Material:** **Frame:** Solid wood shell with high-gloss walnut veneer finish **Seat & Back:** High-density molded foam with top-grain genuine leather upholstery (black) **Base:** Polished aluminum alloy 5-star base with dual-wheel casters **Armrests:** Integrated wooden arms with ergonomic curvature and leather padding **Dimensions (approx.):** Overall Height: 1180–1250 mm (adjustable) Seat Width: 600 mm Seat Depth: 520 mm Seat Height: 450–520 mm (adjustable) **Features:** Pneumatic seat height adjustment lever 360° swivel mechanism Tilt and recline function with locking control Ergonomic segmented cushioning for lumbar and upper back support Heavy-duty gas lift mechanism for smooth height adjustment Noise-free rolling casters suitable for both carpet and hard floors **Finish & Color:** **Frame:** Walnut wood with glossy	

					lacquer finish **Upholstery:** Black genuine leather **Base:** Polished metallic finish **Design Style:** Modern luxury executive design blending wood craftsmanship and leather comfort, ideal for high-profile offices.	
	Office Chairs for VC office (cushioned)	40,000	2+13	0.600	**1. Visitor Chairs with 1 side table (2 No):** **Structure & Frame:** Solid **hardwood frame** for durability Legs finished with **glossy dark walnut polish** **Brass or gold-capped feet** for an elegant accent **Seat & Backrest:** High-density polyurethane foam cushioning Upholstered in **premium PU leather** (tan or camel color) Backrest with **diamond-quilted pattern** stitching for a luxury finish Ergonomic contour providing comfort and posture support **Upholstery Material:** PU leather (imported quality) or genuine leather (optional) Scratch- and stain-resistant coating **Dimensions:** Seat height: 450 mm	

					Overall height: 800 mm Width: 650 mm Depth: 650 mm **Finishing:** Dark walnut polished frame with semi-gloss lacquer Color: Tan upholstery with dark wood frame **Table:** Solid **hardwood frame** (matching the chair) **Top:** MDF or tempered glass top (8–10 mm thick) **Legs:** Tapered wooden legs with gold/brass end caps **Finish:** **Color:** Dark walnut or black high-gloss polish **Edge:** Smooth rounded corners with lacquer finish **Dimensions:** Height: 450 mm Top size: 450 × 450 mm (square) or 450 mm diameter (round) **2. Standard Size Chairs (13 No):** **Executive Wooden Armchair** **Frame Material:** Solid **hardwood structure** (teak/beech/ash) Polished with **natural lacquer finish** for durability and shine **Seat & Back:** Multi-layered **high-density foam** for long-lasting comfort	

					Upholstered in **leatherette / PU leather** (beige or camel color) Padded back with horizontal panel design for lumbar support **Armrests:** Carved **wooden armrests** with rounded edges for comfort Seamless integration with chair frame **Dimensions:** Seat height: 460 mm Overall height: 1050 mm Width: 600 mm Depth: 650 mm **Finish & Color:** Frame: Natural or dark walnut polish Upholstery: Beige / Camel leatherette **Hardware:** Non-slip leg ends with felt pads to protect flooring	
	Centre Table	80,000	2	0.160	**1. Modern executive-style conference table designed for high-level meetings, offering an aesthetic, professional look with ergonomic comfort and durable finish.** **Table Specifications:** **Type:** Modular rectangular conference table with integrated central glass panel. **Material:** High-pressure laminated MDF (Medium Density	

					Fiberboard) with a glossy white finish. **Top Finish:** White gloss polyurethane coating with central tempered glass inset (frosted or clear). **Base/Legs:** Powder-coated mild steel frame or laminated MDF base for stability. **Cable Management:** Built-in concealed cable tray with access ports for power and data connections. **Dimensions:** Length: 20-22 ft Width: 8 ft Height: 2.5–2.75 ft **Accessories:** Integrated power sockets, HDMI/data ports, and concealed wiring duct. **2. Large Conference Table** **Conference Table Specifications:** **Type:** Rectangular boardroom-style conference table with integrated power and data modules. **Material:** Tabletop: MDF or particleboard with high-pressure laminate (HPL) or natural veneer finish. Frame/Legs: Powder-coated mild steel or laminated wooden panels. **Top Finish:** Matte dark walnut or teak veneer finish with central	

					accent (light strip, leather pad, or contrasting laminate). **Cable Management:** Built-in flip-top boxes or concealed cable trays. Power sockets, USB, HDMI, and LAN ports as required. **Seating Capacity:** 12–16 persons (depending on configuration). **Dimensions (Approx.):** Length: 12–14 ft Width: 5–6 ft Height: 2.5–2.75 ft **Edge Detail:** Beveled or chamfered edge with PVC banding. **Leg Type:** Panel base or metal frame for stability and modern appearance.	
	Sofa Set	200,000	1	0.200	**Executive Office Sofa Set with Center and Side Tables** **Sofa Set Configuration:** 1 × Three-seater sofa 1 × Two-seater sofa 2 × Single-seater sofas **Sofa Specifications:** **Frame Material:** Solid hardwood frame, seasoned and anti-termite treated. **Upholstery:** High-quality genuine leather or premium-grade PU leather (dark brown). **Cushioning:** High-resilience polyurethane foam (density 40–45	

					kg/m³) with soft top layer for long-lasting comfort. **Seat Depth:** 22–24 inches (approx.) **Seat Height:** 17–18 inches (approx.) **Backrest:** Fixed cushioned back with ergonomic design for lumbar and shoulder support. **Armrests:** Wide padded armrests with solid wooden top detailing for an elegant appearance. **Legs/Base:** Solid wood block legs with matching walnut or wenge polish. **Center Table Specifications:** **Type:** Rectangular wooden coffee table with drawers and lower shelf (optional). **Material:** MDF or solid hardwood structure with veneer finish. **Top Surface:** Tempered glass inset (8–10 mm thick). **Dimensions (Approx.):** Length: 4–4.5 ft Width: 2–2.5 ft Height: 1.5 ft **Side Tables Specifications:** **Quantity:** 2 **Material:** Same as center table to ensure uniformity. **Top Surface:** Wooden or glass top. **Dimensions (Approx.):**	

					Length: 1.5–2 ft Width: 1.5–2 ft Height: 1.5 ft **Finish and Color:** Upholstery: Dark brown leather (matte or semi-gloss finish) Wooden Parts: Walnut or natural veneer polish Glass: Clear or lightly tinted tempered glass	
	Computer Table / Rack	35,000	1	0.035	**COMPUTER TABLE** Size: 1200x600x760mmH Top formica, structure and sliding tray with one half open cabinets with one lockable drawer, one vertical partition in the corner for CPU and one tray(half deep) for files parallel to sliding tray, made of high density shisham veneer board and finished with NC lacquer and with wire management space.	
	Racks for Books etc.	60,000	1	0.060	**Type:** Executive Back Unit with Display and Storage **Material:** MDF with laminate and veneer combination Metal trims (bronze tone) for borders Integrated LED strip lighting **Dimensions (approx.):** Length: 3200 mm Depth: 450 mm Height: 2100 mm	

					Features: Combination of open and closed shelves Sliding cabinet doors in central section Decorative niches with ambient lighting for accessories/books Adjustable shelves for flexibility **Finish:** Matte gray panels with wooden brown accent interiors	
	Table for Secretary to VC	75,000	1	0.075	**Executive Office Table** **Executive Table Specifications:** **Type:** L-shaped executive office table with side return and integrated storage. **Material:** Main Structure: High-quality MDF with 1 mm thick high-pressure laminate (HPL). Edging: PVC edge banding (2 mm thick) for durability. Accents: Aluminum or metal detailing on drawers and leg panels. **Storage:** Built-in pedestal with 3 drawers (1 file drawer + 2 utility drawers). Side return unit with cabinet or CPU compartment. **Cable Management:** Grommet holes with concealed cable tray for neat wiring. **Drawer Handles:** Metallic or	

					powder-coated aluminum handles **Drawer Channels:** Smooth telescopic channels with central locking system **Dimensions (Approx.):** Main Table: 6.0 ft (L) × 3.0 ft (W) × 2.5 ft (H) Side Return: 4.0 ft (L) × 1.5 ft (W) × 2.5 ft (H)	
	Chair for secretary to VC (revolving low bck)	40,000	1	0.040	Executive Chair With Neck Rest **Type:** High-back ergonomic executive chair. **Material:** Upholstered in high-quality PU leather (light grey or beige). **Frame:** Heavy-duty steel internal frame with polished aluminum five-star base. **Padding:** High-density molded foam for superior comfort and back support. **Adjustability:** Gas-lift seat height adjustment 360° swivel rotation Tilt and lock mechanism Recline tension control **Armrests:** Padded fixed armrests with metallic or wooden trim finish. **Casters:** Smooth-rolling nylon or PU wheels for floor protection.	

	Guest Chair for Secretary to VC Office	32,000	4	0.128	**Specifications:** **Type:** Visitor / guest chair **Frame:** High grade cantilever frame in chrome finish **Seat & Back:** Molded foam with PU leather upholstery **Armrests:** Fixed padded arms **Color:** Black **Design:** Ergonomic contour for comfort **Usage:** Office visitor or meeting room seating	
	Table for PA to VC	60,000	1	0.060	**PA Office Table with Side Table** **Dimensions:** **Main Table:** 1800 mm (L) × 900 mm (W) × 760 mm (H) **Side Table / Return Unit:** 1200 mm (L) × 450 mm (W) × 760 mm (H) **Material:** **Tabletop:** High-quality MDF (Medium Density Fiberboard), minimum 25 mm thick, laminated with melamine or high-pressure laminate (HPL) **Base & Panels:** MDF with matching edge banding (2 mm PVC edge sealing) **Modesty Panel:** Full-length MDF panel for privacy and stability **Drawer Handles:** Metallic or powder-coated aluminum handles **Drawer Channels:** Smooth	

					telescopic channels with central locking system **Finish:** Dual-tone **Dark Walnut and Black** color scheme (as shown in the image) Surface finished with heat-resistant, scratch-proof melamine laminate All edges sealed to prevent moisture absorption **Storage Features:** **Main Table:** One lockable center drawer for stationery **Side Table:** One CPU compartment with shutter or door One file drawer and one stationery drawer Space for printer or accessories on top **Cable Management:** Grommet hole for computer and electrical wires	

	Chair for PA to VC	35,000	1	0.035	**Standard Size Chairs: Skeleton Executive Revolving Chair.** **Type:** Ergonomic revolving chair **Frame:** Nylon or reinforced plastic frame with polished aluminum base **Seat:** Foam-cushioned seat with breathable fabric **Backrest:** Mesh back with adjustable lumbar support **Armrests:** Adjustable height and pivot **Headrest:** Adjustable angle and height **Base:** 5-star aluminum base with smooth PU castor wheels **Mechanism:** Synchro-tilt with tension control **Height Adjustment:** Pneumatic gas lift	

	Furniture & Fixture for Syndicate room (l/S)	700,000	1	0.700	**1. Chair Specifications (30No):** **Type:** High-back executive swivel chair with armrests. **Material:** Upholstered in high-quality PU leather (tan/brown). **Frame:** Internal metal frame with five-star aluminum base and caster wheels. **Seat & Backrest:** Ergonomic contour with high-density foam padding for lumbar and shoulder support. **Adjustability:** Gas-lift seat height adjustment Tilt mechanism with tension control **Armrests:** Fixed or soft-padded leather-covered armrests. **2. Multimedia Projector with Motorized Projection Screen** **a) Projector Specifications:** **Type:** LCD / DLP Multimedia Projector (Ceiling Mountable) **Brightness:** Minimum **4,500 ANSI Lumens** (or higher) **Resolution:** Native **Full HD (1920 × 1080)** or **WXGA (1280 × 800)** **Contrast Ratio:** Minimum **20,000:1** **Lamp Life:** Minimum **10,000 hours** (in Eco Mode) **Aspect Ratio:** 16:9 and 4:3 selectable	

					Projection Distance: 1.5 m – 10 m (depending on lens zoom) **Zoom Ratio:** Manual or Optical Zoom (1.2x or better) **Focus:** Manual or Auto Focus **Projection Size:** 30" to 300" (diagonal) **Connectivity Ports:** • HDMI (×2) • VGA In/Out • USB Type-A and Type-B • Audio In/Out • LAN (RJ-45) and RS-232 (optional for control) **Built-in Speaker:** Minimum 10W mono **Wireless Capability:** Optional Wi-Fi dongle support for screen mirroring or wireless projection. **Power Supply:** 100–240V AC, 50/60 Hz **Accessories:** • Ceiling Mount Kit (adjustable) • Remote Control with batteries • Power and HDMI cables (minimum 5 meters) • Dust Cover • User Manual and Warranty Card **b) Projection Screen Specifications:** **Type:** Motorized roll-down screen	

					with remote control. **Screen Material:** Matte white, high-gain fabric (gain ≥ 1.1) with black border and backing. **Size:** Minimum **8 ft × 6 ft** (diagonal size 120" or higher). **Aspect Ratio:** 16:9 or 4:3 selectable (as per projector). **Casing:** Aluminum housing with powder-coated finish. **Motor:** Low-noise tubular motor with smooth up/down operation. **Control Options:** Remote control and wall-mounted switch (dual control). **Mounting:** Suitable for wall or ceiling installation. 3. Air conditioner 1.5 tons (1 No) Haier, Dawlance, Pell, Orient or equivalent	
	Table of VC office staff	35,000	3	0.105	**Table Size: W1520 X D740 X H760.** Manager Work top 1" thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board, three section side rail, C Shape imported handle	

	Chair for VC Office staff	25,000	8	0.200	**Standard Size Chairs Specifications:** **Type:** Mid-back visitor / conference chair **Frame:** Stainless steel cantilever base, polished finish **Seat & Back:** High-density foam with quilted leatherette upholstery **Armrests:** Padded and integrated into frame **Color:** Beige / Tan **Upholstery:** Premium PU leather with diamond-stitched backrest	
	Total		**56**	**2.685 Millions**		
				2,685,000/- Rs.		

COST ESTIMATE FOR FURNITURE & FIXTURE (LOT A)						
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**	**Specifications**	**Pictorial Image**
	Administration Block					
B	**Project Director Office**			0.000		
	Table for Project Director	40,000	1	0.040	**Executive table with side rack** Table size: (2000L x 1000W x 760H)mm Side rack size: (1000L x 500W x 760H)mm Top structure made of high density chipboard, 38mm thick pressed with textured formica on both sides with one drawer box consist of 3 drawers, top drawer lockable, shisham wood half round lipping on all edges, with through back, finished with NC lacquer, provided with wire management space. Side rack made of thich high density chipboard, pressed with formica on both sides, with one shelf, shisham wood half round lipping on all edges with through back.	

	Chair for Project Director	30,000	1	0.030	**Standard Size Chairs: Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	
	Chair for Project Director Office	18,000	10	0.180	**Standard Size Chairs:** Arms structure made of solid seasoned shisham wood & inner structure made of solid seasoned babool wood, seat, back and arms upholstery with 1st quality master Molty foam and green leatherette, Finished with NC lacquer.	

	Table for PA to Project Director	30,000	1	0.030	**Table Size: W1520 X D740 X H760.** Manager Work top 1” thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board, three section side rail, C Shape imported handle	
	Chair for PA office	18,550	6	0.111	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	

	Table for Junior Enginner	25,000	1	0.025	**JUNIOR ENGINEER TABLE** Table Size: 2000 x 1000 x 760mmH Structure top frame made of solid seasoned shisham wood side panels through back both side 06-drawer of high density shisham veneer board, top drawer lockable top with 03 pannals of dark green leatherette with rose wood finish.	
	Chair for Junior Enginner	25,000	1	0.025	**Standard Size Chairs:** **Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	
	Chair for Staff of Project Director	18,550	6	0.111	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	

	Table & Chairs for Establishment Office	18,550	6 (3Chairs + 3Tables)	0.111	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette. **Table Size: 1800x1000x760mmH** Top structure, through back & drawer box made of high density chipboard, pressed with both side shisham veneer board with 02-drawer boxes, each drawer box consist of 03 drawers, top drawer lockable and finished with NC lacquer.	 
	Total		**33**	**0.664 Millions**		
	Grand TOTAL			**663,900/- RS**		

COST ESTIMATE FOR FURNITURE & FIXTURE (LOT A)						
		Revised				
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**		**Justification**
A.	**Administration Block**					
	Registrar Office			0.000		
	Chair for Registrar (low back-revolving)	30,000	1	0.030	**Skeleton Executive Revolving Chair of Standard Size** Seat & high back made of top-quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample. **Samples must be approved from end user/Registrar Office**.	

	Chair for Registrar office	26,499	6	0.159	**Standard Size Chairs:** Arms structure made of solid seasoned shisham wood & inner structure made of solid seasoned babool wood, seat, back and arms upholstery with 1st quality master Molty foam and green leatherette, Finished with NC lacquer. **Seat Height:** 17–18 inches (approx.) **Seat Depth:** 20–22 inches (approx.) **Backrest:** High-back design with vertical stitching or tufting. Ergonomically contoured for lumbar support.	
	Centre Table	30,000	1	0.030	**2. Large Conference Table** **Conference Table Specifications:** **Type:** Rectangular boardroom-style conference table with integrated power and data modules. **Material:** Tabletop: MDF or particleboard with natural	

					veneer finish. **Top Finish:** Matte dark walnut or teak veneer finish. **Cable Management:** Built-in flip-top boxes or concealed cable trays. **Seating Capacity:** 12–16 persons (depending on configuration). **Dimensions (Approx.):** Length: 12–14 ft Width: 5–6 ft Height: 2.5–2.75 ft	
	Computer Table / Rack	30,000	1	0.030	**COMPUTER TABLE** Size: 1200x600x760mmH Top formica, structure and sliding tray with one half open cabinets with one lockable drawer, one vertical partition in the corner for CPU and one tray(half deep) for files parallel to sliding tray, made of high density shisham veneer board and finished with NC lacquer and with wire management space.	

	Racks for Books etc	50,000	1	0.050	**Type:** Executive Back Unit Storage **Material:** MDF with laminate and veneer combination **Dimensions (approx.):** Length: 2450 mm Depth: 450 mm Height: 2100 mm **Features:** Combination of open and closed shelves Adjustable shelves for flexibility **Finish:** Matte wooden panels	
	Table for PA	30,000	1	0.030	**PA TABLE** Table Size: 2000 x 1000 x 760mmH Structure top frame made of solid seasoned shisham wood side panels through back both side 06-drawer of high density shisham veneer board, top drawer lockable top with 03 pannals of dark green leatherette with rose wood finish.	

	Chair for PA Office	25,000	4	0.100	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	
	Table for Deputy Registrar	40,000	1	0.040	**Executive table with side rack** Table size: (2000L x 1000W x 760H)mm Side rack size: (1000L x 500W x 760H)mm Top structure made of high density chipboard, 38mm thick pressed with textured formica on both sides with one drawer box consist of 3 drawers, top drawer lockable, shisham wood half round lipping on all edges, with through back, finished with NC lacquer, provided with wire management space. Side rack made of thich high density chipboard, pressed with formica on both sides, with one shelf, shisham wood half round	

					lipping on all edges with through back.	
	Chair Revolving for Dy. Registrar	27,022	1	0.027	**Skeleton Executive Revolving Chair of Standard Size** Seat & high back made of top-quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample. **Samples must be approved from end user/Registrar Office**.	
	Centre Table for Dy. Registrar	23,750	1	0.024	**Large Conference Table** **Conference Table Specifications:** **Type:** Rectangular boardroom-style conference table with integrated power and data modules. **Material:** Tabletop: MDF or particleboard with natural veneer finish. **Top Finish:** Matte dark walnut or teak veneer finish. **Cable Management:**	

					Built-in flip-top boxes or concealed cable trays. **Seating Capacity:** 12–16 persons (depending on configuration). **Dimensions (Approx.):** Length: 12–14 ft Width: 5–6 ft Height: 2.5–2.75 ft	
	Table for Asstt. Registrar	35,000	2	0.070	**Table Size: W1520 X D740 X H760.** Manager Work top 1” thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board, three section side rail, C Shape imported handle with both side 06-drawer of high density shisham veneer board, top drawer lockable	
	Chair Revolving for Asstt. Registrars	25,000	2	0.050	**Standard Size Chairs: Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	

	Table for Establishment Branchs	40,000	4	0.160	**Table Size: W1520 X D740 X H760.** Manager Work top 1” thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board, three section side rail, C Shape imported handle with both side 06-drawer of high density shisham veneer board, top drawer lockable	
	Chairs for Establishment Branchs	25,000	8	0.200	**Standard Size Chairs:** Arms structure made of solid seasoned shisham wood & inner structure made of solid seasoned babool wood, seat, back and arms upholstery with 1st quality master Molty foam and green leatherette, Finished with NC lacquer. **Seat Height:** 17–18 inches (approx.) **Seat Depth:** 20–22 inches (approx.) **Backrest:** High-back design with	

					vertical stitching or tufting. Ergonomically contoured for lumbar support.	
	Chairs for Waiting Rooms	18,500	10	0.185	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	
	Estate Care Office					
	Table for Estate Care Officer	35,000	1	0.035	**Estate Care office** Table Size: 2000 x 1000 x 760mmH Manager Work top 1" thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board top drawer lockable top with 03 pannals of dark green leatherette with rose wood finish.	

	Chair for Estate Care officer	30,000	1	0.030	**Standard Size Chairs: Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	
	Chairs for Estate Care Officer Office	18,000	8	0.144	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	
	Total		**54 No**	**1.3937 Millions**		
				1,393,700 RS.		

COST ESTIMATE FOR FURNITURE & FIXTURE (LOT A)

A	Controller of Examinations Office					
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**	**Specifications**	**Pictorial Image**
1	Chair for Controller of Exams (Low-Back Revolving)	30,000	1	0.030	**Standard Size Chairs: Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	

2	Chair for Controller Office	29580	06	0.177	**Standard Size Chairs:** Arms structure made of solid seasoned shisham wood & inner structure made of solid seasoned babool wood, seat, back and arms upholstery with 1st quality master Molty foam and green leatherette, Finished with NC lacquer.	
3	Table for PA office	30,000	1	0.030	**Table Size: W1520 X D740 X H760.** Manager Work top 1" thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board, three section side rail, C Shape imported handle	

4	Table for Deputy Controller	35000	1	0.035	**Executive table with side rack** Table size: (2000L x 1000W x 760H)mm Side rack size: (1000L x 500W x 760H)mm Top structure made of high density chipboard, 38mm thick pressed with textured formica on both sides with one drawer box consist of 3 drawers, top drawer lockable, shisham wood half round lipping on all edges, with through back, finished with NC lacquer, provided with wire management space. Side rack made of thich high density chipboard, pressed with formica on both sides, with one shelf, shisham wood half round lipping on all edges with through back.	
5	Revolving Chair for Deputy Controller	27,500	1	0.028	**Standard Size Chairs: Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	

6	Table for Asstt. Controller	35000	02	0.07	**Executive table with side rack** Table size: (2000L x 1000W x 760H)mm Side rack size: (1000L x 500W x 760H)mm Top structure made of high density chipboard, 38mm thick pressed with textured formica on both sides with one drawer box consist of 3 drawers, top drawer lockable, shisham wood half round lipping on all edges, with through back, finished with NC lacquer, provided with wire management space. Side rack made of thich high density chipboard, pressed with formica on both sides, with one shelf, shisham wood half round lipping on all edges with through back.	
7	Revolving Chair for Asstt. Controller	27,500	02	0.055	**Standard Size Chairs:** **Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample.	

8	Table for Establishment branches	35000	08	0.28	Table Size: 1800x1000x760mmH Top structure, through back & drawer box made of high density chipboard, pressed with both side shisham veneer board with 02-drawer boxes, each drawer box consist of 03 drawers, top drawer lockable and finished with NC lacquer.	
9	Chair for Establishment Branches	25000	16	0.4	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	
10	Chair for Waiting Room	18000	10	0.18	**Standard Size Chairs:** Structure made of solid seasoned shisham wood, finished with NC lacquer, seat, back and arms cushioned with best quality foam & leatherette.	
	TOTAL (CoE)		52	**1.285 M**		

				1,285,000 Rs.		

DEANS OFFICE (LOT A)

Sr. No.	Deans Office	Qty	Specification	Cost (Million Rs.)
1	Table for Deans	2	**Executive table with side rack** Table size: (2000L x 1000W x 760H)mm Side rack size: (1000L x 500W x 760H)mm Top structure made of high density chipboard, 38mm thick pressed with textured formica on both sides with one drawer box consist of 3 drawers, top drawer lockable, shisham wood half round lipping on all edges, with through back, finished with NC lacquer, provided with wire management space. Side rack made of thich high density chipboard, pressed with formica on both sides, with one shelf, shisham wood half round lipping on all edges with through back.	0.080

				
2	Chair for Deans	2	**Standard Size Chairs:** **Skeleton Executive Revolving Chair.** Seat & high back made of top quality foam with full cushioned fine quality type with PU arm rest and adjustable, 5 legs and hydraulic based jack system Boss or equivalent as per sample. 	0.070
3	Chair for Deans Offices	20	Arms structure made of solid seasoned shisham wood & inner structure made of solid seasoned babool wood, seat, back and arms upholstery with 1st quality master Molty foam and green leatherette, Finished with NC lacquer.	0.360

				
4	Table for PA to Deans	2	**Table Size: W1520 X D740 X H760.** Manager Work top 1” thick with PCV/ABS edging using hot melt glue on all side bottom Drawers and door cabinets of 18mm high pressure Particle Board, three section side rail, C Shape imported handle 	0.060
5	Chair for PA offices	15	Structure made of solid seasoned shisham wood, finished with NC lacquer, seat & back cushioned with best quality foam and tapestry cloth or leatherette.	0.375

				
Total		41		0.945 M
				945,000 Rs.
Grand Total LOT A				**9.0629 M**
				9,062,900/- Rs.

LOT B

COST ESTIMATE FOR FURNITURE & FIXTURE Academic Block, Chemical Engineering Department (LOT B)						
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**	**Specifications**	**Pictorial Image**
	Chairs for Seminar Room	28,560	100	2.856	**Auditorium / Theater Chair (Red Pair – "WINNER")** Specifications: Type: Auditorium / Cinema seating chair Structure: Fixed base with tip-up seat mechanism Frame: Powder-coated steel frame with heavy-duty base Seat & Back: High-density molded foam with fabric upholstery Armrest: Wooden or laminated armrests with integrated cup holder (optional) Upholstery: Fire-retardant polyester fabric, red color Mounting: Floor-mounted with concealed bolts Dimensions: Approx. Seat width 550–	

					580 mm per chair Usage: Ideal for lecture halls, auditoriums, and theaters	
	Tables for Seminar Room	60,000	5	0.300	Specifications: L*W = 3.5*2.5 ft (As per available space on the stage)	
	Central Table Set	30,000	1	0.030	Modern executive-style conference table designed for high-level meetings, offering an aesthetic, professional look with ergonomic comfort and durable finish. Table Specifications: Type: Modular rectangular conference table with integrated central glass panel. Material: High-pressure laminated MDF (Medium Density Fiberboard) with a glossy white finish. Top Finish: White gloss polyurethane coating with central tempered glass inset (frosted or clear). Base/Legs: Powder-coated mild steel frame or laminated MDF base for stability. Cable Management: Built-in concealed	

					cable tray with access ports for power and data connections. Dimensions: Length: 20-22 ft Width: 8 ft Height: 2.5–2.75 ft Accessories: Integrated power sockets, HDMI/data ports, and concealed wiring duct. 2. Large Conference Table Conference Table Specifications: Type: Rectangular boardroom-style conference table with integrated power and data modules. Material: Tabletop: MDF or particleboard with high-pressure laminate (HPL) or natural veneer finish. Frame/Legs: Powder-coated mild steel or laminated wooden panels. Top Finish: Matte dark walnut or teak veneer finish with central accent (light	

					strip, leather pad, or contrasting laminate). Cable Management: Built-in flip-top boxes or concealed cable trays. Power sockets, USB, HDMI, and LAN ports as required. Seating Capacity: 12–16 persons (depending on configuration). Dimensions (Approx.): Length: 12–14 ft Width: 5–6 ft Height: 2.5–2.75 ft Edge Detail: Beveled or chamfered edge with PVC banding. Leg Type: Panel base or metal frame for stability and modern appearance.	
	Inverters (1.5 Ton) for Chariman's Office 1, Professor /	200,000	2	0.400		

	Assoc. Offices 2, Staff Room 2					
	Inverters (2 Tons) for Seminer Hall	300,000	2	0.600		
	Inverters (1.5 Ton) for 7 Labs adjustable.	200,000	4	0.800		
	TOTAL (Academic Block)		116	**4.986 M** **4,986,000 Rs.**		

COST ESTIMATE FOR FURNITURE & FIXTURE (LOT B)

		Revised				
Sr. No.	**Name of Articles**	**Rate per Item Rs.**	**Quantity**	**Total Amount (Rs. million)**		**Justification**
A.	**Administration Block**					
	Miscellaneous Items for Offices			0.000		
1	Steel Filing Cabinets	50,000	25	1.250	**Steel Filing Cabinets** **Material:** Steel Gauge of 18-22 **Finish:** Matte black powder-coated **Dimensions (Approx. per Unit):** **2-compartment unit:** 600 mm (H) × 450 mm (W) × 300 mm (D) **3-compartment unit:** 900 mm (H) × 450 mm (W) × 300 mm (D) **4-compartment unit:** 1200 mm (H) × 450 mm (W) × 300 mm (D) **Compartments:** 2–4 tilt-out drawers per unit **Doors:** Front-opening tilt doors	

					Locking System: Individual locks per unit	
2	Steel Almirah	40,000	15+10	1.00	**1. Solid Door Steel Almirah (15 No)** **Material:** Steel made with gauge 18 **Finish:** Matte black powder-coated **Dimensions (Approx.):** 1850 mm (H) × 900 mm (W) × 450 mm (D) **Shelves:** 4–5 adjustable steel shelves **Doors:** Double solid swing doors **Locking System:** Central key lock **Features:** • Strong and durable steel construction • Modern minimalist appearance **2. Steel Almirah With Tempered Glass Used In Doors (10 No)** **Material:** Steel with tempered glass door panels **Finish:** Matte black powder-coated **Dimensions (Approx.):** 1900 mm (H) × 900 mm (W) × 450 mm (D)	

					Shelves: 4 adjustable steel shelves **Doors:** Double swing glass doors **Locking System:** Central key lock **Features:** • Built-in full-length mirror on the inner side of one door • High-strength steel frame with tempered glass	
3	Inverters	200,000	5	1.00	1.5 Tons Inverter	
	Total		**55 No**	**3.25 Millions**		
				3,250,000 Rs.		
	Grand Total LOT B			**8.236 Millions**		
				8,236,000/- Rs.		

MANDATORY QUALIFICATION / KNOCK-DOWN CRITERIA

BID EVALUATION CRITERIA

(All parameters must be complied with; non-compliance leads to rejection.)

- The Procuring Agency shall evaluate the bids on a **Pass/Fail basis** in accordance with Rule 38 of the Punjab Procurement Rules, 2014 (amended).
- Only those bidders who meet **all mandatory requirements** shall be declared technically responsive.
- Among the technically responsive bidders, the contract shall be awarded to the **lowest evaluated bidder**.

Sr#	Criteria	Requirement	Status (Pass/Fail)
1	**Income Tax Registration**	Bidder must possess valid NTN and be on the Active Taxpayers List (ATL) ofFBR.	
2	**Sales Tax Registration**	Valid GST Registration (Active status with FBR / Punjab Revenue Authority, if applicable).	
3	**Relevant Experience**	Minimum three (03) years of supply experience in furnitureand fixtures items. Documentary proof (Purchase Orders / Contracts) required.	
4	**Affidavit**	On non-judicial E-Stamp Paper ofRs. 100/- stating: (i) Bidder is not blacklisted by any government / semi-government / autonomous body. (ii) Documents submitted are genuine and correct.	
5	**Technical Compliance**	Compliance with all **Technical Specifications (Section III)**.	
6	**Delivery Schedule**	Bidder must commit to delivery within **21 days** (or as specified in Supply Order).	
7	**Bid Security**	Submission of bid security as specified in Bid Data Sheet @5% of Total Estimated cost(amount, percentage, and form acceptable under PPRA Rules).	
8	**Financial Capacity**	Evidence of capacity to supply items, such as: (i) Bank Statement (last 6 months), or (ii) Latest Income Tax Return showing adequate turnover. ● Average annual turnover for the last two years (FY 2023-24 & 2024-25) must not be less than the 08 million . ● To be demonstrated via copies of audited financial statements or income tax returns	

G. Award of Contract	
2.6.5	Percentage for quantity increase or decrease is: **FIFTEEN (15%) PERCENT.**
2.6.2	The Performance Guarantee shall be: **10% OF THE CONTRACT AMOUNT**
2.6.2	The Performance Security (or guarantee) shall be in the form of: **Bank call-deposit (CDR), Demand Draft (DD) or Pay Order (PO).**

SECTION-V: GENERAL CONDITIONS OF CONTRACT

1. DEFINITIONS

1.1 In this Contract, the following terms shall be interpreted as indicated:

(a) ―The Contract‖ means the agreement entered into between the Procuring Agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;

(b) ―The Contract Price means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;

(c) ―The Goods means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring Agency under the Contract;

(d) ―The Services means those services ancillary and related to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, maintenance & repair and other such obligations of the Supplier covered under the Contract;

(e) ―GCC means the General Conditions of Contract contained in this section;

(f) ―SCC means the Special Conditions of Contract;

(g) ―The Procuring Agency means the organization purchasing the Goods & Services, as named in SCC;

(h) ―The Procuring Agency's country is the country named in SCC;

(i) ―The Supplier means the Bidder or firm supplying the Goods and Services under this Contract;

(j) ―The Project Site, where applicable, means the place or places named in SCC.

(k) ―Day means calendar day;

(l) ―e-bid means electronic bids (separate financial and technical) to be submitted by bidders on **e-Procurement System (EPADS)**.

2. APPLICATION

2.1. These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

3. COUNTRY OF ORIGIN [where applicable]

3.1. All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules, as further elaborated in the SCC.

3.2. For purposes of this Clause, ―origin means the place where the Goods were mined, grown, or produced, or from where the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product is obtained that is substantially different in basic characteristics or in purpose or utility from its components.

3.3. The origin of Goods and Services is distinct from the nationality of the Supplier. In any case, the requirements of rules 10 & 26, PPR-14, shall be followed.

4. STANDARDS

4.1. The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

5. USE OF CONTRACT DOCUMENTS AND INFORMATION; INSPECTION AND AUDIT BY THE PROCURING AGENCY.

5.1. The Supplier shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2. The Supplier shall not, without the Procuring Agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of executing the Contract.

5.3. Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring Agency and shall be returned (all copies) to the Procuring Agency on completion of the Supplier's performance under the Contract if so, required by the Procuring Agency.

5.4. The Supplier shall permit the Procuring Agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the donors, if so, required by the donors.

6. PATENT RIGHTS

6.1. The Supplier shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring Agency's country.

7. PERFORMANCE GUARANTEE

7.1. Within 07 days of issuance of the notification of Contract award, the successful Bidder shall furnish to the Procuring Agency the Performance Guarantee in the amount specified in SCC/Bid Data Sheet & clause 2.6.2 ofITB.

7.2. The proceeds of the Performance Guarantee shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

7.3. As per Rule-56 of PPR-14, the performance guarantee shall be denominated in the currency of the Contract acceptable to the Procuring Agency and shall be in one of the following forms:

(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring Agency's country, in the form provided in the Bidding documents or another form acceptable to the Procuring Agency; or

(b) a Bank Guarantee, Bank call-deposit (CDR), Demand Draft (DD), Pay Order (PO) or Banker's cheque cashier's or certified cheque or CDR.

7.4. The performance guarantee will be discharged by the Procuring Agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

8. INSPECTIONS AND TESTS

8.1. The Procuring Agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring Agency requires and where they are to be conducted. The Procuring Agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives nominated for these purposes.

8.2. The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s) (if so, allowed by the Procuring Agency), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency.

8.3. Should any inspected or tested Goods fail to conform to the Specifications, the Procuring Agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring Agency.

8.4. The Procuring Agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring Agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring Agency or its representative prior to the Goods' shipment from the country of origin.

8.5. Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. PACKING

9.1. The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring Agency.

10. DELIVERY AND DOCUMENTS *[in case of Framework Modality the Procuring Agency may amend these condition as per its requirements]*

10.1. Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.

10.2. Upon delivery, the Procuring Agency shall give receiving certificate to the supplier with the statement that, ―completion certificate along with satisfactory report shall be issued after due inspection as per clause-8 of GCC, which will enable the supplier to put up the bill‖.

[Further conditions may be incorporated by the Procuring Agency keeping in view the nature of contract, DDP, CIF, C&F, FOR, FOPfor example; for a DDP contract the clause may be asfollows:].

10.3. For purposes of the Contract, DDP trade term used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of Incoterms

10.4. Documents to be submitted by the Supplier are specified in SCC.

11. INSURANCE [where applicable]

11.1. The Goods supplied under the Contract shall be delivered on DDP Destination Basis under which risk is transferred to the buyer after having been delivered, hence Insurance is sellers' responsibility.

12. TRANSPORTATION

12.1. The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring Agency's country, including freight, insurance, and storage, as shall be specified in the Contract, and related costs shall be included in the Contract Price.

13. INCIDENTAL SERVICES [Where applicable]

13.1. The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

(a) satisfactory performance for specified time/ quantity onsite and/or supervision of on-site assembly and/or start-up of the supplied Goods;

(b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;

(c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;

(d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

(e) training of the Procuring Agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

13.2. Prices charged by the Supplier for incidental services shall be included in the Contract Price for the Goods and shall not exceed:

(i) the prevailing rates charged for other parties by the Supplier for similar services; and

(ii) original price of goods.

14. SPARE PARTS [Where applicable]

14.1. As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

(a) such spare parts as the Procuring Agency may choose to purchase from the Supplier, provided that this choice shall not relieve the Supplier of any warranty obligations under the Contract; and

(b) in the event of termination of production of the spare parts:

(i) advance notification to the Procuring Agency of the pending termination, in sufficient time to permit the Procuring Agency to procure needed requirements; and

(ii) following such termination, furnishing at no cost to the Procuring Agency, the blueprints, drawings, and specifications ofthe spare parts, if requested.

15. WARRANTY

15.1. The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models selected by the Procuring Agency, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring Agency's specifications) or from any act or omission of the

Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

15.2. This warranty shall remain valid for [one year] after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for _____ [to be decided by the Procuring Agency] year/months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3. The Procuring Agency shall promptly notify the Supplier in writing of any claims arising under this warranty.

15.4. Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring Agency.

15.5. If the Supplier, having been notified, fails to rectify the defect(s) within the period specified in SCC, within a reasonable period, the Procuring Agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Agency may have against the Supplier under the Contract/relevant provision of PPR-14 including Blacklisting.

16. PAYMENT

16.1. The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

16.2. The Supplier's request(s) for payment shall be made to the Procuring Agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.

16.3. As per rule-62 of PPR-14, payments shall be made promptly by the Procuring Agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier, provided the work is satisfactory.

16.4. The currency of payment is PAK RUPEES.

17. PRICES

17.1. Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its Bid, with the exception of any price adjustments authorized in SCC.

18. CHANGE ORDERS

18.1. The Procuring Agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract, only if required for the successful completion of the job, in any one or more of the following:

(a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring Agency;

(b) the method of shipment or packing;

(c) the place of delivery; and/or

(d) the Services to be provided by the Supplier.

18.2. If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring Agency's change order. But, in no case, the overall impact of the change should exceed 15% of the contract cost and no provisions of PPR-14 should be violated.

19. CONTRACT AMENDMENTS

19.1. Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by the mutual consent through written amendment signed by the parties. No variation in finalized brands/ makes/models shall be allowed except in special conditions where the manufacturer has stopped producing or suspended that model or the latest model of similar series or version has been launched by the manufacturer or non-availability due to international mergers ofthe manufacturers or similar unavoidable constraints.

20. ASSIGNMENT

20.1. The Supplier shall not assign the whole of contract to anybody else. However, some parts of contract or its obligations may be assigned to sub-contractors with the prior written approval of the procuring agency.

21. SUB-CONTRACTS

21.1. The Supplier shall notify the Procuring Agency in the Bid of all subcontracts to be assigned under this Contract. Such notification, in the original Bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

21.2. Subcontracts must comply with the provisions of GCC Clause 20.

22. DELAYS IN THE SUPPLIER'S PERFORMANCE

22.1. Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Agency in the Schedule of Requirements.

22.2. If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring Agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring Agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

22.3. Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause

22.2. without the imposition of liquidated damages.

23. LIQUIDATED DAMAGES

23.1. Subject to GCC Clause 25, if the Supplier fails to deliver any or all ofthe Goods or to perform the Services within the period(s) specified in the Contract, the Procuring Agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to GCC Clause 24 along with other remedies available under PPR-14.

24. TERMINATION FOR DEFAULT

24.1. The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

(a) if the Supplier fails to deliver any or all ofthe Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring Agency pursuant to GCC Clause 22;

(b) if the Supplier fails to perform any other obligation(s) under the Contract; or

(c) if the Supplier, in the judgment of the Procuring Agency has engaged in corrupt practices in competing for or in executing the Contract. For the purpose of this clause, corrupt practices will be defined as per Section-2 (d) of The PPRA Act, 2009; "Corrupt practices‖ in respect of procurement process, shall be as given in S-2 (d) of PPRA, Act, 2009.

(d) *"corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, bidder or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation offacts in order to influence a procurement process or the execution of a Contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, noncompetitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following:*

i. coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

ii. collusive practice by arrangement between two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;

iii. offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;

iv. any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

v. *obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process*

24.2. In the event the Procuring Agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

25. FORCE MAJEURE

25.1. Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its Performance Guarantee, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

25.2. For purposes of this clause, ―Force Majeure‖ means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. Both, the Procuring Agency and the Supplier, may agree to exclude certain widespread conditions e.g.; epidemics, pandemics, quarantine restrictions etc. from the purview of ―Force Majeure‖.

25.3. If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. Any difference of opinion concerning ―Force Majeure‖ may be decided through means given herein below.

26. TERMINATION FOR INSOLVENCY

26.1. The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.

27. TERMINATION FOR CONVENIENCE

27.1. The Procuring Agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

27.2. The Goods that are complete and ready for shipment (if applicable) within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring Agency on the Contract terms and prices. For the remaining Goods, the Procuring Agency may choose:

(a) to have any portion completed and delivered at the Contract terms and prices; and/or

(b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

28. RESOLUTION OF DISPUTES

28.1. After signing the contract or issuance of purchase order, The Procuring Agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

28.2. If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed and/or arbitration as per rule 68 of PPR-14 and in accordance with Arbitration Act-1940.

29. GOVERNING LANGUAGE

29.1. The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

30. APPLICABLE LAW

30.1. The Contract shall be interpreted in accordance with the laws of Punjab (Pakistan) unless otherwise specified in SCC.

31. NOTICES

31.1. Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by any information technology mean for the time being in use and acceptable in ordinary course of business to the other party's address specified in SCC.

31.2. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

32. TAXES AND DUTIES

32.1. Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods & Services to the Procuring Agency. In case of imposition of new taxes/duties or concession thereof after the deadlines for the submission of bids the effect thereof shall be borne or availed by the procuring agency as the case may be.

33. CONTRACT PERIOD

The contract period shall initially be **one (01) year**, starting from the date of issuance of the Notification of Award. The duration shall cover supply, delivery, and acceptance of goodsalong with their warranty period, unless extended with mutual consent in accordance with the Punjab Procurement Rules, 2014 (amended till date).

SECTION-VI. SPECIAL CONDITIONS OF CONTRACT

Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring Agency is: **MNS UET Multan**

GCC 1.1 (h)—The Procuring Agency's country is: **PAKISTAN**

GCC 1.1 (i)—The Supplier is: **AWARDEE**

2. Country of Origin (GCC Clause 3)

[All countries and territories as indicated in Section IV, BDS, of the Bidding documents, as ineligible may be mentioned here]

Except India & israel

3. Performance Guarantee (GCC Clause 7)

GCC 7.1—As per rule 56 of PPR-14, the amount of Performance Guarantee, as a percentage of the Contract Price, shall be: **10% OF THE CONTRACT AMOUNT**

GCC 7.4—the Performance Guarantee shall be retained for to cover the Supplier's warranty obligations or defect liability period in accordance with Clause GCC 15.2

4. Inspections and Tests (GCC Clause 8)

GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows: [if so, required by the Procuring Agency]

Inspection to be made at the time of delivery and entire satisfaction of furniture & fixture committee.

5. Packing (GCC Clause 9)

GCC 9.2— [This SCC shall supplement GCC Clause 9.2; exact details of the requisite packages be provided]

6. Delivery and Documents (if applicable)

(GCC Clause 10) [format of contract is to be decided by the Procuring Agency, however, a model provision for DDP is as follows]

Sample provision (DDP terms)

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring Agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring Agency:

(i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;

(ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;

(iii) copies of the packing list identifying contents of each package;

(iv) Insurance Certificate;

(v) Manufacturers or Supplier's warranty certificate;

(vi) Where applicable (Pre shipment/ port/ Procuring Agency Delivery site, inspection certificate), issued by the Procuring Agency nominated inspection agency, and the Supplier's factory inspection report (Inspection type depends on the nature of procurement and volume of procurement); and

(vii) Certificate of origin.

[Other similar documents should be listed, depending upon the Incoterm provisions.]

7. Insurance

(GCC Clause 11) [where applicable]

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers' responsibility. Since the Insurance is sellers' responsibility, they may arrange appropriate coverage.

8. Incidental Services (GCC Clause 13) [where applicable]

GCC 13.1—Incidental services to be provided are:

[Selected services covered under GCC Clause 13 and/or other should be specified with the desired features. The price quoted in the Bid price or agreed with the selected Supplier shall be included in the Contract Price.]

9. Spare Parts

(GCC Clause 14) [where applicable]

GCC 14.1—Additional spare parts requirements are:

10. Warranty

(GCC Clause 15) [One year]

Sample provision

GCC 15.2—In partial modification of the provisions, the warranty period shall be as mentioned in Section III – Technical Specifications from date of acceptance/satisfactory installation of the Goods. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:

(a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,

or

(b) pay liquidated damages to the Procuring Agency in case of failure to meet the contractual guarantees. The rate of these liquidated damages shall be (______).

[rate to be decided by the Procuring Agency but it should be reasonable]

GCC 15.4 & 15.5—The period for correction of defects in the warranty period is: **02 Weeks**

11. Payment

(GCC Clause 16)

Sample provision

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied: [as per rule-62 of PPR-14]

Payment may be made in Pak. Rupees in the following manner:

(i) Cross Cheque, or

(ii) Treasury Cheque

12. Prices

(GCC Clause 17)

Sample provision

GCC 17.1—Prices shall be fixed and shall not be adjusted.

13. Liquidated Damages

(GCC Clause 23)

GCC 23.1—Applicable rate: **one-half (0.5) percent per week**

Maximum deduction: **ten (10) percent of the Contract Price**

[Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price after that Procuring Agency may proceed for the termination of contract along-with other remedies available under PPR-14.]

14. Resolution of Disputes

(GCC Clause 28)

GCC 28.2—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

As per rule-68 of PPR-14, in the case of a dispute between the Procuring Agency and the Supplier, the dispute shall be referred for arbitration in accordance with the Arbitration Act 1940.

15. Governing Language (GCC Clause 29)

GCC 29.1—The Governing Language shall be: ENGLISH

16. Applicable Law (GCC Clause 30)

GCC 30.1-The Contract shall be interpreted in accordance with the laws applicable in the jurisdiction of the province of Punjab (Pakistan).

17. Notices (GCC Clause 31)

GCC 31.1—Procuring Agency's address for notice purposes: **MNS UET MULTAN BWP ROAD, INSIDE GCT,QASIM PUR COLONY, MULTAN**

—Supplier's address for notice purposes: **AWARDEE's ADDRESS**

SECTION-VII. SCHEDULE OF REQUIREMENTS

7.1 Schedule of Requirements

The delivery schedule expressed as weeks stipulates a delivery date which is the date at which delivery is required.

In order to determine the correct date of delivery hereafter specified, the Procuring Agency has taken into account the additional time that will be needed for international or national transit to the Project Site or to another common place.

Sr. No.	Description	Delivery Schedule
1	Procurement of Furniture & Fixtures	Within **21 days** from the day of Issuance of Purchase Order

SECTION-VIII: SAMPLE FORMS

Notes on the Sample Forms

The Bidder shall complete and submit with its Bid the **Bid Form** and **Price Schedules** pursuant to ITB Clause 2.2.3 & 2.3.4 and in accordance with the requirements included in the Bidding documents.

When requested in the Bid Data Sheet, the Bidder should provide the **Bid Security**, either in the form included hereafter or in another form acceptable to the Procuring Agency, pursuant to ITB Clause 2.3.8

The **Contract Form**, when it is finalized at the time of contract award, should incorporate any corrections or modifications to the accepted Bid resulting from price corrections pursuant to ITB Clause 2.5.6 and GCC Clause 17, acceptable deviations e.g., payment schedule pursuant to GCC 16, spare parts pursuant to ITB Clause 2.3.6 & 2.3.7, or quantity variations pursuant to ITB Clause 2.6.5. The Price Schedule and Schedule of Requirements, deemed to form part of the contract, should be modified accordingly.

The **Performance Guarantee** and **Bank Guarantee for Advance Payment** forms should not be completed by the Bidders at the time of their Bid preparation. Only the successful Bidder will be required to provide Performance Guarantee and bank guarantee for advance payment in accordance with one of the forms indicated herein or in another form acceptable to the Procuring Agency and pursuant to GCC Clause 7.3 and SCC 10, respectively.

The **Manufacturer's Authorization** form should be completed by the Manufacturer, as appropriate, pursuant to ITB Clause 2.3.6(iii).

8.1 BID FORM

[To be signed & stamped by the Service Provider and reproduced on the letter head. To be attached with the Bid, in case of Single Stage One Envelope Procedure and with the Financial Bid, in case of Single Stage One Envelope Procedure]

Date: ______________________

To: **Treasurer/Addl Treasurer**

Gentlemen and/or Ladies:

Having examined the Bidding documents including **Addenda Nos. [insert numbers]**, the receipt of which is hereby duly acknowledged, we, the undersigned, in conformity with the said Bidding documents for the sum of **[total Bid amount in words and figures]** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, ifour Bid is accepted, specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to _____ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring Agency.

We agree to a Bid by this Bid for a period of [number] days from the date fixed to Bid opening under Clause 2.3.7 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed (if required), this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

[In Single Stage One Envelope bidding procedure],

The Composition of our bid consists on separate Technical and financial e-bids, detail of which is as follows:

Technical e-bid includes the following: -

a) Scanned complete bidding document (without filling) signed and stamped by the bidder.

b) Scanned all the forms relevant to the technical bid, to be reproduced on the letter head of the bidder as indicated on each individual form.

c) **Scanned Bid Security of 5%** of the estimated price in the name of **Treasurer MNS UET Multan** in the form of CDR / Demand Draft / Pay Order valid for …… (   ) Days, beyond the validity of Bid in the manner as prescribed on the bid security form **8.11.**

d) Any other document required by the procuring agency not inconsistent with PPR-14.

Financial e-bid includes the following: -

a) Scanned Bid form **(as per form 8.1 of Bidding documents)** on letter head of the firm, duly signed and stamped.

b) Scanned Price schedule / financial form **(as per form 8.10)** to be reproduced on the letter head of the bidder duly signed and stamped.

c) Scanned Bid security form **(as per form 8.11).**

d) Any other document required by the procuring agency not inconsistent with PPR-14.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of service Provider **Amount and Currency**

____

____

____

(if none, state ―none‖)

We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this ________________ day of ________________ 20______.

__________________________________ ____

[signature] *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of____

8.2 BIDDER'S JV MEMBERS INFORMATION FORM (NOT APPLICABLE)

*{To be reproduced and signed & stamped by the lead partner and all JV members on their letter Pad, to be attached with Technical **e-bid** in addition to the JV agreement}*

{The Bidder shall fill in this Form in accordance with the instructions indicated below. The following table shall be filled in for the Bidder and for each member of a Joint Venture}.

*Date: **[insert date (as day, month and year)** of Bid submission]*

*RFB No.: **[insert number of RFB process]***

Alternative No.: [insert identification No if this is a Bid for an alternative]

Page ________ of_ ______ pages

1. Bidder's Name: **[insert Bidder's legal name]**
2. Bidder's JV Member's name: **[insert JV's Member legal name]**
3. Bidder's JV Member's country of registration: **[insert JV's Member country of registration]**
4. Bidder's JV Member's year of registration: **[insert JV's Member year of registration]**
5. Bidder's JV Member's legal address in country of registration: **[insert JV's Member legal address in country of registration]**
6. Bidder's JV Member's authorized representative information Name: ***[insert name of JV's Member authorized representative]*** Address: ***[insert address of JV's Member authorized representative]*** Telephone/Fax numbers: ***[insert telephone/fax numbers of JV's Member authorized representative]*** Email Address: ***[insert email address of JV's Member authorized representative]***
7. Attached are copies of original documents of [check the box(es) of the attached original documents] ▪ Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITB 4.4. ▪ In case of a state-owned enterprise or institution, documents establishing legal and financial autonomy, operation in accordance with commercial law, and that they are not under the supervision of the Purchaser, in accordance with ITB 4.6.
8. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

8.3. MANUFACTURER'S AUTHORIZATION FORM (IF APPLICABLE)

[To be signed and stamped by the Bidder and to be attached with Technical e- Bid]

[See Clause 2.3.6 (iii) of the Instructions to Bidders.]

To: **Treasurer/ADDl. Treasurer**

WHEREAS **[name of the Manufacturer]**, who are established and reputable manufacturers of **[name and/or description of the goods]** having factories at **[address of factory]** do hereby authorize **[name and address of Agent]** to submit a Bid, and subsequently negotiate and sign the Contract with you against for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation to Bids.

____

[Signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its Bid.

8.4. BIDDER PROFILE FORM

*[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical **e-bid**]*

Sr. No.	Particulars	
1.	**Name of Company:**	
2.	**Registered Office:**	
	Address:	
	Office Telephone No:	
	Fax No:	
3.	**Contact Person:**	
	Name:	
	Personal Telephone No:	
	Email Address:	
4.	**Local office if any:**	
	Address:	
	Office Telephone No:	
	Fax No:	
5.	**Registration Details:**	

a) Audited Financial Statement Attachment/Income Tax Returns (Last_____ years) - (If Applicable)

Yes	***No***

b) Details of Experience (Last______ Years)

(i)	**Similar Project (Agency/Department)**	**Item Name**
(ii)	**Value of total Projects/Tenders/POs**	**Amount**

c) Staff Detail and last month Payroll - (If Applicable)

Yes	***No***

8.5. General Information Form

*[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical **e-bid**]*

Particulars				
Company Name				
Abbreviated Name				
National Tax No.			**Sales Tax Registration No**	
PRA Tax No.				
No. of Employees			**Company's Date of Formation**	

Registered Office Address		State/Province	
City/Town		Postal Code	
Phone		Fax	
Email Address		Website Address	

8.6. AFFIDAVIT

[To be printed on PKR 100 Stamp Paper, duly attested by oath commissioner. To be attached with technical e-bid]

Name: ______________________________________

(Applicant)

I, the undersigned, do hereby certify that all the statements made in the Bidding document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the [name of Procuring Agency] of the Punjab deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the [name of Procuring Agency]. The undersigned further affirms on behalf of the firm that:

(i) The firm is not currently blacklisted by the Procuring Agency;

(ii) The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/ Rules;

(iii) Affidavit for correctness of information;

(iv) **********omitted******

[Name of the Contractor/ Bidder/ Supplier] undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the company

Title of Officer:	
Name of Company:	
Date:	

8.7. PERFORMANCE GUARANTEE FORM

To: **Treasurer/Addl Treasurer**

WHEREAS (Name of the Contractor/ Supplier) ______________________________ hereinafter called "the Contractor" has undertaken, in pursuance of ―INVITATION TO BID FOR

THE ―PROVISION OF _________‖ procurement of the following:

1. [Please insert details].

(Here in after called ―the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a scheduled bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee;

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of ___________________________________(Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of ___________________________(Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until ________ day of _______, 20__, or ________________ [insert number of days] after the rectification of the Defects, whichever is later.

[NAME OF GUARANTOR]

Signature	
Name	
Title	
Address	
Seal	
Date	

8.8. TECHNICAL BID FORM

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with technical e-bid]

Sr. No.	Item Name	Brand Name with Country of Manufacturer	Make & model	Quantity	Country of Origin	Specification dimensions

Stamp & Signature of Bidder ______________________

8.9. CONTRACT FORM

THIS AGREEMENT made on the _____ day of __________ 20_____ between **Treasurer/Addl Treasurer** of **PAKISTAN** (hereinafter called —the Procuring Agency‖) on the one part and name of Supplier] of [city and country of Supplier] (hereinafter called —the Supplier‖) on the other part:

WHEREAS the **MNS UET Multan** invited Bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called —the Contract Price‖).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

(a) the Bid Form and the Price Schedule submitted by the Bidder;

(b) the Schedule of Requirements;

(c) the Technical Specifications;

(d) the General Conditions of Contract;

(e) the Special Conditions of Contract; and

(f) the Procuring Agency's Notification of Award.

(g) Contract agreement

(h) Complete Bidding document

"This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above. "

3. **Conflict Resolution: -** In case of any conflict, the decision of Worthy Vice Chancellor will be final.

4. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and services and to rectify defects therein in conformity with all respects in accordance with the provisions of the Contract.

5. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the rectification of defects therein; the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year mentioned above.

Signed, sealed, delivered by _________________ the _______________ (for the Procuring Agency)

Signed, sealed, delivered by ____________________ the ____________________ (for the Supplier)

8.10. FINANCIAL BID FORM/PRICE SCHEDULE

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with financial e-bid]

Sr. No.	Item Name	Specifications/ Dimensions	Country of Origins	Brand Name, make & model	Quantity	Unit price (inclusive of all taxes & duties etc.)	Total Price (inclusive of all taxes & duties etc.)
1.							
	Total price in figures						
	Total price in words						

Total Bid value (against which a Bid shall be evaluated) in figure.

Total Bid value (against which a Bid shall be evaluated) in words.

Note:

In case of difference between unit price and total price, unit price shall prevail and total price shall be ―final‖. (Please refer ITB clause 2.5.6).

In case of difference between amount in ―words‖ and amount in ―figures‖, amount in ―words‖ shall be considered final.

Stamp & Signature of Bidder ______________________

SECTION IX- CHECK LIST

[To be signed and stamped and presented on Bidder's letter head pad]

The provision of this checklist is essential prerequisite along with submission of tenders (with technical proposal).

Sr. No.	Document Required	Attached (Yes/No)
1	Original receipt for purchase of bidding documents (if applicable).	
2	Original Bid Security as specified in the Bid Data Sheet (amount, percentage, and acceptable form).	
3	Valid NTN Certificate and proof of Active Taxpayer status (ATL with FBR).	
4	Valid GST Registration Certificate (Active status with FBR / PRA, if applicable).	
5	Affidavit on non-judicial stamp paper ofRs. 100/- confirming: (i) Bidder is not blacklisted by any government / semi-government / autonomous body. (ii) Documents submitted are genuine and correct.	
6	Documentary proof of minimum three (03) years' relevant supply experience (purchase orders / contracts).	
7	Latest Income Tax Return (2023-24, 2024-25) / Bank Statement of last six (06) months as evidence of financial capacity.	
8	Technical Bid Form (as per Form 8.8 of bidding documents), signed and stamped on firm's letterhead.	
9	Financial Bid Form (as per Form 8.1 of bidding documents), signed and stamped on firm's letterhead.	
10	General Information Form (as per Form 8.5 of bidding documents), signed and stamped on firm's letterhead.	
11	Bidder sign & stamp on the bidding documents.	
12	Price Reasonability Certificate on Letter Head	

Stamp & Signature of Bidder ________________________